



Town of Arlington Board of Selectmen

Meeting Agenda

March 19, 2018

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Community Preservation Committee Presentation
Eric Helmuth, Chair, Community Preservation Committee

CONSENT AGENDA

2. Minutes of Meetings: February 26, 2018; March 5, 2018
3. Request: Special (One Day) All Alcohol License, 3/20/18 @ Robbins Memorial Town Hall for the Chamber of Commerce Annual Dinner
Beth Locke, Arlington Chamber of Commerce
4. Request: Special (One Day) Beer and Wine License, 4/11/18 @ Robbins Memorial Town Hall for Communities for Restorative Justice
Frederick Ryan, Police Chief
Diana Clymer, Event Coordinator
5. Request: Special (One Day) Beer and Wine License 4/27/18 @ Robbins Memorial Town Hall for Dallin School Fundraiser Auction
Jessica Truslow, Dallin School PTO
6. Request: Special (One Day) All Alcohol License, 4/28/18 @ Fidelity House, 25 Medford Street for Annual Fundraiser
Frank Tessitore, President, Friends of Fidelity House

APPOINTMENTS

7. Disability Commission
Paul Czech
Darcy Devney
Paul Raia
(terms to expire 1/31/2021)
8. Human Rights Commission
Kristen Bauer
(term to expire 1/31/2021)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

9. Discussion: Parking Hardship @ Arlington Chiropractic Office, 42 Pleasant Street
Dr. Gregory Bauer and Ellen Bauer

10. For Review: 2018 Spring Special Town Meeting Warrant
Douglas W. Heim, Town Counsel

WARRANT ARTICLE HEARINGS

Articles for Review:

- Article 7 Bylaw Amendment/Town Meeting Warrant Delivery (tabled from 2/26/18 meeting)
- Article 10 Bylaw Amendment/Animal Control Regulation
- Article 15 Bylaw Amendment/Noise Abatement (tabled from 2/26/18 meeting)
- Article 16 Bylaw Amendment/Time of Town Meeting Sessions (tabled from 2/26/18 meeting)
- Article 17 Bylaw Amendment/Demolition of Historic Structures (tabled from 3/5/18 meeting)
- Article 23 Endorsement of CDBG Application

FINAL VOTES & COMMENTS

Articles for Review:

- Article 8 Bylaw Amendment/Addition of Certain Delinquent Municipal Fees (tabled from 2/26/18 meeting)
- Article 14 Bylaw Amendment/Tree Preservation and Protection (tabled from 3/5/18 meeting)
- Article 18 Home Rule Legislation/Appointment of Town Comptroller
- Article 19 Home Rule Legislation/Municipal Finance Department

CORRESPONDENCE RECEIVED

Anticipated Ownership Changes Property Adjacent to Arlington's Great Meadows
Ann LeRoy, Chair, Arlington Open Space Committee

Request: Acknowledgement of Former Resident, James D. Hobbs' Contributions to Arlington
William J. Scaglione, Uncle Sam Statue Committee Member

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of BoS March 26, 2018.



Town of Arlington, Massachusetts

Community Preservation Committee Presentation

Summary:

Eric Helmuth, Chair, Community Preservation Committee

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	CPC_Presentation_E._Helmuth.pdf	CPC Presentation

CPA FY19 Budget Recommended to Town Meeting

FY19 AVAILABLE CPA FUNDS (Projected)				
Projected Revenue				<u>NOTES</u>
FY19 Local CPA Surcharge	\$	1,412,355		FY18 Projected Revenue with 2.5% increase
FY19 State Match	\$	165,349		12% match (preliminary estimate) on FY18 projected collections
Additional Funding Sources				
Unrestricted CPA Fund Balance	\$	770,563	\$	39,141 FY17 Budgeted Reserve
			\$	47,736 FY17 Admin Expenses
			\$	45,984 FY17 Surcharge Revenue Surplus
			\$	23,433 FY17 State Match Revenue Surplus
			\$	614,270 FY18 Budgeted Reserve
Total Projected Funds Available for Appropriation		\$	2,348,267	
FY19 BUDGET RECOMMENDED TO TOWN MEETING				
CPA Project Appropriations				<u>NOTES:</u>
Hardy Elementary Playground Study & Plans	\$	39,500		Playground construction would occur summer 2019
Restoration of the Jason Russell House	\$	72,348		Phase II of a long-range ~\$250K project
Downing Square Broadway Initiative	\$	500,000		\$600K total CPA funds dedicated to \$19.2M project
Mill Brook Linear Park Pilot Phase II	\$	172,523		Design and construction docs for a projected \$1M construction
Preservation of Exterior Envelope of Old Schwamb Mill	\$	82,000		
Arlington Reservoir Design and Engineering and Phase 1 Construction	\$	991,000		Phase 2 Construction projected at \$2.9M
Additional Appropriations				
CPAC Administrative Expenses Reserve Account	\$	78,885		5% of FY19 projected revenue; unspent balance closes to CPA Fund
Total Projected Appropriations		\$1,936,256		
Projected CPA fund balance after recommended appropriations	\$	412,011		



- Open Space
Town, State, or Private
Other Town Owned
- Wetlands
- Town Boundary
- Roads - Class 1-6 (for Town B)
- Major Road
Local Road
Driveway
- Water Line
- Water Body

COMMUNITY HOUSING -
DOWNING SQUARE

RECREATION SPACE -
RESERVOIR PHASE 1


HISTORIC PRESERVATION -
OLD SCHWAMB MILL

OPEN SPACE - MILL
BROOK LINEAR PARK

HISTORIC PRESERVATION -
JASON RUSSELL HOUSE

COMMUNITY HOUSING -
117 BROADWAY

RECREATION -
HARDY PLAYGROUND

 FY2019 PROJECTS

The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

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Town of Arlington, MA

FY19 CPA Project Summaries

1. Hardy Elementary Playground Study

\$39,500 – School Department/Town of Arlington

- Comprehensive plan for playground needs at Hardy School in response to growing enrollment, limited space, and the six-classroom addition slated for completion in early 2019.
- Includes a robust parent and public input process.
- Produces design and construction documents for a new Chandler Street playground.
- Playground construction is in the FY20 Capital Plan.

2. Historic Preservation of the Jason Russell House

\$72,348 – Arlington Historical Society

- Restoration work scheduled for this year in the multi-year Condition Assessment and Preservation Plan funded by CPA in 2016.
- Includes framing examination and insect treatment of the west wall sills, historic window restoration, foundation repair under the west sills, ceiling restoration in the store room and caretaker's cottage bedroom, fire and sprinkler upgrades and electrical upgrades in the caretaker's cottage.
- AHS is applying for matching funds that, if awarded, would reduce the CPA budget by ~\$29,000.

3. Downing Square/ Broadway Initiative

\$500,000 – Housing Corporation of Arlington (HCA)

- Aid in the creation of 48 units and 1 acre of new affordable housing in two Arlington parcels, one at 19R Park Ave (Downing Square) and another at 117 Broadway.
- Follows a \$100,000 FY18 CPA appropriation for construction costs.
- This grant agreement will also reserve funds for construction costs.
- Construction start slated for January 2019; occupancy slated for January 2021

4. Mill Brook Linear Park Pilot- Wellington Park Phase II

\$172,523 – Mystic River Watershed Association

- Planning and design flowing from the pilot study funded with FY18 CPA award (\$56,783).
- Focuses on Wellington Park and the Mill Brook Corridor, from Brattle St to Grove Street.

- Components to produce a “shovel ready” project for pilot improvements on town-owned portions of the land:
 - Design and Environmental Assessment: Wellington Park Schematic Design – Create a park design and revitalization plan (including 100% design and construction documents) with new design features and planting schemes that enhance the viewshed towards and along the Brook, restore public access, improve entrances and circulation within the park, and enhance the ecological value of the riparian edge of the brook.
 - Feasibility of Mill Brook Path from Grove to Brattle Street: Identify feasibility of and propose alignment of an ADA-compliant walking path along Mill Brook from Grove to Brattle Street.
 - Phasing, cost estimates and public/private funding plan for implementation

5. Preservation of Exterior Envelope of Old Schwamb Mill

\$82,000 - Schwamb Mill Preservation Trust

- Historically correct preservation, re-puttying, and painting of window sashes in the main Mill building (appx 87 windows);
- Conservation and repainting of window sills; scraping and repainting of exterior clapboards, doors, and trim;
- Repointing and repair of brick foundation in damaged areas.

6. Arlington Reservoir Design and Engineering and Phase I Construction

\$991,000 - Park and Recreation Commission

- Design, engineering and construction of Phase I of the Arlington Reservoir Master Plan (funded last year by \$100,000 CPA award).
- Critical replacement of the pump house mechanical equipment and rehabilitation of the structure, to ensure continued operation of the bathing beach.
- Pilot area of perimeter trail improvements for erosion control, removal of invasive plant species, new trail surfacing.



Town of Arlington, Massachusetts

Minutes of Meetings: February 26, 2018; March 5, 2018

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	2.26.18_draft_minutes.docx	Draft Minutes 2.26.18
▢	Reference Material	3.5.18_draft_minutes.docx	Draft Minutes 3.5.18

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, February 26, 2018
7:15 PM

Present: Mr. Curro, Chair, Mrs. Mahon, Mr. Dunn and Ms. Rowe
Also Present: Mr. Chapdelaine, Mr. Heim, and Mrs. Krepelka
Absent: Mr. Greeley

1. Proclamation: White Ribbon Day 2018

Chairman Curro read a Proclamation calling for White Ribbon Day, March 1, 2018. The White Ribbon Day Campaign believes that the majority of men wish to make a positive contribution towards ending violence against women, gender based violence and moving past outdated and negative concepts of masculinity and manhood. White Ribbons are available at the Selectmen's Office along with a copy of the Proclamation.

2. Discussion: Town Policy on Sexual Harassment and Discrimination
Caryn Malloy, Human Resources Director

The Board thanked Ms. Malloy for an excellent presentation.

Mrs. Mahon moved receipt of Ms. Malloy's report.

SO VOTED (4-0)

CONSENT AGENDA

3. Minutes of Meetings: February 5, 2018; February 12, 2018

4. Reappointments (terms to expire 1/31/2021)

Commission on Disabilities

Cynthia DeAngelis

Constable

Roland Demers

5. Patriots' Day Committee Events, April 15, 2018

a) 54th Annual Patriots' Day Fun Run at 8:45 a.m. along Massachusetts Avenue;

b) Menotomy Reenactment at 12/Noon at the Jason Russell House;

c) Patriots' Day Parade at 2:00 p.m.

Christine Bongiorno, Patriots' Day Parade Committee Chair

Director of Health and Human Services

Robert Bowes, member of the Patriots' Day Parade Committee, thanked the Diamond and Platinum Sponsors. Mr. Bowes stated the Parade Committee will have recognition plaques to present to these sponsors who have made the 2018 Patriots' Day possible. The Board thanked the Committee for all their hard work in organizing said Committee Events.

6. Request: Special (One Day) Beer & Wine License, 3/3/18 @ Masonic Hall for Elizabeth Warren Campaign Fundraiser

Colleen Coffee/Brian Rehrig, Elizabeth Warren Action Fund

7. Request: Special (One Day) All Alcohol License, 3/24/18 @ Arlington Catholic High School Gym for 'Annual Quiz Night'
Erin Simmons, Asst. Director for Alumni Relations, ACHS
Mrs. Mahon moved approval subject to\ all conditions as set forth.

SO VOTED (4-0)

PUBLIC HEARINGS

8. 7:15 p.m. CDBG - Performance Update for Program Year 2017-2018
Julie Wayman, CDBG Administrator, Planning & Community Development
Mr. Dunn moved receipt of report.

SO VOTED (4-0)

9. 7:15 p.m. CDBG - Requests for FY2018-2019 Funding
Julie Wayman, CDBG Administrator, Planning & Community Development
Mrs. Mahon thanked Ms. Wayman for working on all the Community Development Block Grant Program Fund requests - Fiscal 2018 - 2019.

Ms. Wayman stated that they received twenty-two requests from fifteen organizations and town departments for the 2018-2019 fiscal year. Requests are up \$661,528 from last fiscal year, totaling \$1,758,870. This year there is \$1,441,269 available in grant money. These requests also include \$300,000 from Food Link to purchase a new location. Mr. Dunn and Ms. Rowe will bring the recommendations back to the Board at a future meeting. Many applicants spoke on behalf of why their requests are important.

SO VOTED (4-0)

APPOINTMENTS

10. Arlington Committee on Tourism and Economic Development
Stephen Poltorzycki (term to expire 2/28/2021)
Ms. Rowe moved approval.
11. Board of Youth Services
Karen Bishop (term to expire 1/31/2021)
Mr. Dunn moved approval.
12. Rainbow Commission
Mel Goldsipe
(term to expire 1/31/2019)
Bill Gardner
Helene Newberg
(terms to expire 1/31/2020)
Jacquelyn Dembro
Brooks Harrelson
Lisa Krinsky
(terms to expire (1/31/2021)

SO VOTED (4-0)

SO VOTED (4-0)

Mrs. Mahon moved approval and Selectman Dunn be appointed as the Board's liaison to the Commission.

SO VOTED (4-0)

13. Surveillance Study Committee

Douglas Funkhouser

Jon Gersh

Christina Hildebidle

Ian Pilarczyk

Stephen Revilak

Mark Streitfeld

Gary Horowitz (Human Rights Commission Representative)

This study committee was proposed in 2017 by Steven Revilak, 111 Sunnyside Avenue to assess the impact of surveillance cameras on the civil liberties of Arlington residents.

Mr. Dunn moved approval.

SO VOTED (4-0)

WARRANT ARTICLE HEARINGS

Articles for Review:

Article 6 Bylaw Amendment/Capital Planning Committee

Article 7 Bylaw Amendment/Town Meeting Warrant Delivery

The Board tabled the discussion and stated they would like the Town Meeting Procedures

Committee to vote on this article.

SO VOTED (4-0)

Article 11 Bylaw Amendment/Vacant Store Front Registry

Mr. Dunn moved favorable action.

SO VOTED (4-0)

Article 13 Bylaw Amendment/Arlington Commission on Arts & Culture

Mrs. Mahon moved favorable action.

SO VOTED (4-0)

Article 14 Bylaw Amendment/Tree Preservation and Protection

Ms. Rowe moved favorable action.

SO VOTED (4-0)

Article 15 Bylaw Amendment/Noise Abatement

Ms. Rowe moved to table to a future meeting.

SO VOTED (4-0)

Article 16 Bylaw Amendment/Time of Town Meeting Sessions

Mr. Dunn moved no action on this article and referred it to the Town Meeting Procedures

Committee.

SO VOTED (4-0)

Article 21 Vote/Vision 2020

Mrs. Mahon moved favorable action.

SO VOTED (4-0)

FINAL VOTES & COMMENTS

Articles for Review:

Article 8 Bylaw Amendment/Addition of Certain Delinquent Municipal Fees/Fines to be a Lien on Real Estate Tax Account

Mr. Dunn moved approval.

SO VOTED (4-0)

CORRESPONDENCE RECEIVED

Request for Traffic Calming on Kensington Park

Kevin Cottrell, 86 Kensington Park

Ms. Rowe referred Mr. Cottrell request to the Town Manager for review and recommendation.

SO VOTED (4-0)

Friends of Arlington's Great Meadows Annual Report 2017
Friends of Arlington's Great Meadows Steering Committee
Mrs. Mahon moved receipt of "Correspondence Received".

SO VOTED (4-0)

NEW BUSINESS

Mrs. Krepelka reminded the Board that Thursday, March 1st, is the Police Department Awards Night to be held at the Sons of Italy.

Mr. Dunn stated he was thrilled to receive a text message from a woman that thought her late husband's wheelchair had been stolen from her front porch. When police arrived to investigate they informed her that the wheelchair had been taken by the supplier. However, Officer Stephen Conroy consoled her over her husband's passing and much to her surprise the next morning delivered a sympathy card and a flower arrangement. Mr. Dunn was proud of our Police Department's kindness.

Mrs. Mahon moved to go into Executive Session.

SO VOTED (4-0)

A true and record attest:
Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS March 5, 2018.

2-26-18

Agenda Item	Documents Used
1	Proclamation: White Ribbon Day 2018
2	Discussion: Town Policy on Sexual Harassment and Discrimination Caryn Malloy, Human Resources Director
3	Minutes of Meetings: February 5, 2018, February 12, 2018
4	Commission on Disabilities: Reappointments (terms to expire 1/31/2021 Cynthia DeAngelis Constable - Roland Demers
5	Patriots' Day Committee Events, April 15, 2018 Christine Bongiorno, Patriots' Day Parade Committee Chair
6	Request: Special (One Day) Beer & Wine License, 3/3/18@ Masonic Hall for Elizabeth Warren/Campaign Fundraiser - Brian Rehrig, Elizabeth Warren Action Fund
7	Request: Special (One Day) All Alcohol License, 3/24/18 @ Arlington Catholic High
8	CDBG - Performance Update for Program Year 2017-2018 Julie Wayman, CDBG Administrator, Planning & Community Development
9	CDBG Requests for FY2018-2019 Funding Julie Wayman, CDBG Administrator, Planning & Community Development
10	Appointment: Arlington Committee on Tourism and Economic Development Stephen Poltorzycki (term to expire 2/28/2021)

11	Appointment: Board of Youth Services Karen Bishop (term to expire 1/31/2021)
12	Appointments: Rainbow Commission: Mel Goldsipe (term to expire 1/31/2019) Bill Gardner Helene Newberg (terms to expire 1/31/2020) Jacquelyn Dembro Brooks Harrelson Lisa Krinsky (terms to expires 1/31/2021)
13	Surveillance Study Committee Douglas Funkhouser Jon Gersh Christina Hildebidle Ian Pilarczyk Stephen Revilak Mark Streitfeld Gary Horowitz (Human Rights Commission Representative)
Warrant Article Hearings	Article 6 Bylaw Amendment/Capital Planning Committee Article 7 Bylaw Amendment/Town Meeting Warrant Delivery Article 11 Bylaw Amendment/Vacant Store Front Registry Article 13 Bylaw Amendment/Arlington Commission on Arts & Culture Article 14 Bylaw Amendment/Tree Preservation and Protection Article 15 Bylaw Amendment/Noise Abatement Article 16 Bylaw Amendment/Time of Town Meeting Sessions. Article 21 Vote/Vision 2020
Final Votes & Comments	Articles for Review: Article 8 Bylaw Amendment/Addition of Certain Delinquent Municipal Fees/Fines to be a Lien on Real Estate Tax Account
Correspondence Received	Request for Traffic Calming on Kensington Park Kevin Cottrell, 86 Kensington Park Friends of Arlington's Great Meadows Annual Report 2017 Friends of Arlington's Great Meadows Steering Committee

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, March 5, 2018
7:15 PM

Present: Mr. Curro, Chair, Mr. Greeley, Vice Chair, Mrs. Mahon, Mr. Dunn and Ms. Rowe
Also Present: Mr. Chapdelaine, Mr. Heim, and Mrs. Krepelka

CONSENT AGENDA

1. Request: Special (One Day) Beer & Wine License, 3/17/18 @ Whittemore Robbins House for a Private Event
Diane Gardner
2. Request: Special (One Day) All Alcohol License, 3/24/18 @ Lesley Ellis School, 34 Winter Street for Spring Fundraiser
Jen Hodgdon, Director of Development, Lesley Ellis School
3. Approval: Elderly and Disabled Tax Relief Fund
Dean Carmen, Town Treasurer
Mrs. Mahon moved approval. SO VOTED (5-0)

APPOINTMENTS

4. Tree Committee
Brian Turnbaugh (term to expire 2/28/2021)
Mr. Greeley moved approval. SO VOTED (5-0)
5. Surveillance Study Committee
Christina Hildebidle
(tabled from 2.26.18 meeting)
Mrs. Mahon moved approval. SO VOTED (5-0)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

6. Vote: Special Town Meeting, May 2, 2018
Adam W. Chapdelaine, Town Manager
Ms. Rowe moved approval. SO VOTED (5-0)
7. For Approval: Opening of Warrant for Special Town Meeting
The Board voted to open the Warrant for a Special Town Meeting on Wednesday, May 2, 2018 at 8:00 a.m. in the Arlington Town Hall. The Warrant will open Tuesday, March 13, 2018 at 8:00 p.m. and will remain open until 4:00 p.m.
Mrs. Mahon moved approval. SO VOTED (5-0)

WARRANT ARTICLE HEARINGS

Articles for Review:

Article 17 Bylaw Amendment/Demolition of Historic Structures

Leonard Kardon, 65 Tanager Street, proposed amending the current definition of "significant building", which is any building listed on the National Register of Historic Places or listed on an inventory provided to the Building Inspector to include any building 50 years old or built before January 1, 1968. Mr. Kardon was inspired by a Bylaw adopted in Wellesley in 2017 that sought to decrease the number of teardowns.

Mr. Greeley moved no action.

SO VOTED (5-0)

The Board did discuss writing a new Article for the Special Town Meeting on May 2nd. Town Counsel and Town Manger will write Article for the Special Town Meeting.

Article 18 Home Rule Legislation/ Appointment of Town Comptroller

Article 19 Home Rule Legislation/Municipal Finance Department

Mr. Dunn moved favorable action on Article 18 and Article 19.

SO VOTED (5-0)

FINAL VOTES & COMMENTS

Articles for Review:

Article 6 Bylaw Amendment/Capital Planning Committee

Article 11 Bylaw Amendment/Vacant Store Front Registry

Article 13 Bylaw Amendment/Arlington Commission on Arts & Culture

Article 14 Bylaw Amendment/Tree Preservation and Protection

Ms. Rowe suggested using the Tree Bylaw that Concord, MA has.

Mr. Dunn moved to table until meeting of March 19th.

SO VOTED (5-0)

Article 21 Vote/Vision 2020

Mr. Dunn moved approval.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Request to move "No Parking Sign" at corner of Warren and Beacon Street

Beth Badik, 1 Beacon Street

Town Manager Chapdelaine stated the he has been in contact with Ms. Badik and has arranged a meeting with her on Friday morning regarding this situation.

Mr. Greeley moved receipt of Correspondence Received.

SO VOTED (5-0)

NEW BUSINESS

Town Manager Chapdelaine thanked the Fire Department, Public Works Department, Police Department and all Town Employees who worked Friday, Saturday and Sunday to remove fallen trees, down wires, etc. during the rain and wind storm on Friday night.

The entire Board also thanked the Town Employees for their countless hours spent over the last three days getting the roads passable throughout the Town.

Mr. Greeley thanked the Board and all Town residents who called, sent cards of condolence and came to the wake for his late mother. He stated that Betty had a wonderful life for 96 years and the family will miss her dearly.

Mr. Dunn stated that he and Ms. Rowe met with Ms. Wayman regarding the CDBG requests

and will be ready to report back to the Board on March 19th.

Mr. Curro stated that he, Town Manager Chapdelaine, Deputy Town Manager Pooler, Assistant Town Manager Feeney, Board Administrator Marie Krepelka and Administrative Assistant Ashley Maher attended the Police Annual Awards Ceremony on Thursday night, March 1st at the Sons of Italy. The Officer of the Year Award for 2017 was presented to Inspector Gina Bassett.

Mrs. Mahon moved to adjourn at 9:45 P.M.

SO VOTED (5-0)

A true and record attest:

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS March 19, 2018

3/5/18

Agenda Item	Documents Used
1	Special (One Day) Beer and Wine License, 3/17/2018 @ Whittemore Robbins House for a Private Event Diane Gardner
2	Special (One Day) All Alcohol License, 3/24/18 @ Lesley Ellis School, 34 Winter Street for Spring Fundraiser - Jen Hodgdon, Director of Development, Lesley Ellis School
3	Approval: Elderly and Disabled Tax Relief Fund, Dean Carmen, Town Treasurer
4	Tree Committee, Brian Turnbaugh (term to expire 2/28/12)
5	Appointment: Surveillance Study Committee, Christina Hildebidle
6	Vote: Special Town Meeting, May 2, 2018 Adam W. Chapdelaine, Town Manager
7	Approval: Opening of Warrant for Special Town Meeting
Warrant Article Hearings	Articles for Review: Article 17 Bylaw Amendment/Demolition of Historic Structures Leonard Kardon, 65 Tanager Street Article 18 Home Rule Legislation/ Appointment of Town Comptroller Article 19 Home Rule Legislation/Municipal Finance Department
Final Votes and Comments	Articles for Review: Article 6 Bylaw Amendment/Capital Planning Committee Article 11 Bylaw Amendment/Vacant Store Front Registry Article 13 Bylaw Amendment/Arlington Commission on Arts & Culture Article 14 Bylaw Amendment/Tree Preservation and Protection Article 21 Vote/Vision 2020
Corr Received:	Request to move "No Parking Sign" at corner of Warren and Beacon Street Beth Badik, 1 Beacon Street



Town of Arlington, Massachusetts

Request: Special (One Day) All Alcohol License, 3/20/18 @ Robbins Memorial Town Hall for the Chamber of Commerce Annual Dinner

Summary:

Beth Locke, Arlington Chamber of Commerce

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Special_One_Day_Application_3.20.18.pdf	Special One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Beth Locke, Arlington Chamber of Commerce

Address, phone & e-mail contact information:

631 Mass. Ave., Arlington 02474 781-643-6700 info@arlcc.org

Name & address of Organization for which license is sought:

same

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Tom Carroll, Menotomy Grill and Tavern

Address, phone & e-mail contact information:

25 Mass. Ave., Arlington, Ma. 02474 781-808-1383 eventsmenotomygrill@gmail.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☒ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Taste of Arlington, October, 2017

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

episodic event- often held at Sons of Italy

24-Hour contact number for Responsible Manager on Event date:

781-808-1383

Title of Event:

Chamber Annual Dinner

Date/time of Event:

Tuesday, March 20, 2018 5:30 pm - 9:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

Invitation/social media

Number of people expected to attend: 175

Expected admission/ticket prices: \$65

Expected prices for food and beverages (alcoholic and non-alcoholic):

Beer \$5 Wine \$8 Signature Cocktail \$8 Soft Drinks \$2

Will persons under age 21 be on premises? no

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Bataillon
Off. Corey P. BATAILLON
Printed name/title

Date 3-1-18

POLICE COMMENTS:

Request at least one police detail

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine/signature cocktail

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner menu waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Menotomy Grill & Tavern bartenders

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc:

Horizon Liquors, Norwood, Ma

Date of Delivery: Tuesday, March 20, 2018

Alcohol Serving Time (s) 5:30 - 8:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Horizon will take back what is not used.

Date of Pick-Up:

Tuesday, March 21, 2018

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Beth Locke

Printed title & Organization name: Arlington Chamber of Commerce

Email: info@arlcc.org

revised: 5/18/2015 reformatted: 05/05/2017



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

25 February 2018

SECURITY PLAN FOR - CHAMBER OF COMMERCE ANNUAL DINNER

An Annual dinner event sponsored by the Arlington Chamber of Commerce will be held on Tuesday, March 20, 2018, at Arlington Town Hall. The event is scheduled for 5:30 pm to 9:00 pm.

An Alcohol Permit Application has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 175 guests to attend. No attendees will be under the age of 21.

Patsy Kraemer will be the event coordinator for the event. Greg Stathopoulos will be the custodian for the event. Menotomy Grill and Tavern will be catering the event, will provide the bartending service and will provide the TIPS certified bartending staff. The Chamber of Commerce planning committee is responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise. A police detail also will be hired based on the number of anticipated attendees.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on February 25, 2018
provided by Health Communications, Inc.
is hereby granted to:

Peter Walsh

Certification to be sent to:

**Peter Walsh, Arlington
25 Massachusetts Ave
Arlington MA, 02474-8602 USA**



HEALTH COMMUNICATIONS, INC.



This document is not proof of eTIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

[RETURN TO THE PORTAL](#)

[PRINT CERTIFICATE](#)



eTIPS On Premise 3.0

CERTIFIED

Issued: 12/12/2016

Expires: 12/12/2019

ID#: 4417974

Rachael Ann Dixon
Menotomy Grill & Tavern
25 Massachusetts Ave
Arlington, MA 02474-8602

For service visit us online at www.gettips.com



eTIPS On Premise 3.0

CERTIFIED

Issued: 11/26/2016

Expires: 11/26/2019

ID#: 4405945

Meagan E Doherty
Menotomy Grill & Tavern
25 Massachusetts Ave
Arlington, MA 02474-8602

For service visit us online at www.gettips.com

This is your Official TIPS® Certification Card.
Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

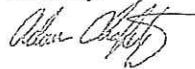
Congratulations!

By successfully completing the TIPS (Training for Intervention ProcedureS) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



eTIPS On Premise 2.0

Issued: 7/15/2015

ID#: 4036785

ID#:

SSN:

Expires: 7/15/2018

D.O.B.: XXX/XX/XXXX

D.O.B.:

Cassandra L McIsaac
18 Mondamin Ct
Somerville, MA 02143-3610

For service visit us online at www.gettips.com



HEALTH COMMUNICATIONS INC.

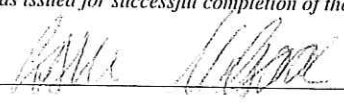
1400 Key Blvd., Suite 700

Arlington, VA 22209

703-524-1200

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature: 

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

A handwritten signature in cursive script, appearing to read "Adam Chafetz".

Adam F. Chafetz
HCI President

ID#: 4684658 Name: Sophia Finner

Exam Date: 12/4/2017 Expiration Date: 12/4/2020

TIPS eTIPS On Premise 3.0

CERTIFIED

Issued: 12/4/2017

Expires: 12/4/2020

ID#: 4684658

Sophia Finner
Menotomy Grill and Tavern
25 Massachusetts Ave
Arlington, MA 02474-8602

For service visit us online at www.gettips.com





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Quinn Group Insurance Agency, Inc. 223 Massachusetts Ave. Arlington MA 02474		CONTACT NAME: Ted Ward PHONE (A/C, No, Ext): (781)483-3248 FAX (A/C, No): (781)641-3223 E-MAIL ADDRESS: Ted@quinninsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Utica National Insurance Group	
		INSURER B: Graphic Arts Mutual	
		INSURER C: Utica National Assurance	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL1822609545**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			5098540	10/05/2017	10/05/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000
	OTHER:						Liquor Liability \$ 1,000,000
B	AUTOMOBILE LIABILITY			5086100	10/05/2017	10/05/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO		BODILY INJURY (Per person) \$				
	<input checked="" type="checkbox"/> OWNED AUTOS ONLY	<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY	PROPERTY DAMAGE (Per accident) \$				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			5098543	10/05/2017	10/05/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	AGGREGATE \$ 1,000,000				
	<input type="checkbox"/> CLAIMS-MADE						
	DED RETENTION \$						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			5086101	10/05/2017	10/05/2018	PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N	E.L. EACH ACCIDENT \$ 500,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - EA EMPLOYEE \$ 500,000				
			E.L. DISEASE - POLICY LIMIT \$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event on March 20, 2018 at Arlington Town Hall

Certificate Holder is Additional Insured

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Town of Arlington
730 Massachusetts Ave

Arlington

MA 02474

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Town of Arlington, Massachusetts

Request: Special (One Day) Beer and Wine License, 4/11/18 @ Robbins Memorial Town Hall for Communities for Restorative Justice

Summary:

Frederick Ryan, Police Chief

Diana Clymer, Event Coordinator

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Special_One_Day_Application_4.11.18.pdf	Special One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Fred Ryan, Arlington Police Department

Address, phone & e-mail contact information:

112 Mystic Street, Arlington, Ma. 02474

Name & address of Organization for which license is sought:

Copmmunities for Restorative Justice, 219 Walden St., Concord Ma. 01742

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Diana Clymer

Address, phone & e-mail contact information:

13 River St., Concord Ma. 978-369-7172 dianaclymer@yahoo.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ NO ☒ X If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one-time event

24-Hour contact number for Responsible Manager on Event date:

978-857-3871 (Guy Ministeri- Boston North Bar Tending Services)

Title of Event:

Communities for Restorative Justice - Expanding Horizons Gala

Date/time of Event:

Wednesday, April 11, 2018 6:00 pm - 9:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

Invitation

Number of people expected to attend: 150

Expected admission/ticket prices: \$75

Expected prices for food and beverages (alcoholic and non-alcoholic):

included in ticket price

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Det. Corey P. Radeau Date 3-16-18
Det. Corey P. Radeau
Printed name/title

POLICE COMMENTS:

at least one police detail should be requested.
one Fire detail (crowd manager) should be
requested

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

savory and sweet tapas, waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Guy Ministeri/Denise Cardeo bartenders

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc.)

Martignetti Grocery, Norwood Ma.

Date of Delivery: Wed. 4/11/2018

Alcohol Serving Time (s) 6:00 pm - 8:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

the committee will distribute what is not used.

Date of Pick-Up:

N/A

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Fred Ryan

Printed title & Organization name: Chief, Arlington Police Department

Email: fryan@town.arlington.ma.us

revised: 5/18/2015 reformatted: 02252018



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

14 March 2018

SECURITY PLAN FOR RESTORATIVE JUSTICE FORUM

A forum sponsored by the Arlington Police Department on behalf of the Communities for Restorative Justice will be held on Wednesday, April 11, 2018, at Arlington Town Hall. The event is scheduled for 6:00 pm to 9:00pm.

An Alcohol Permit Application has been submitted to the Selectmen's Office.

We anticipate approximately 150 guests to attend. No attendees will be under age.

Patsy Kraemer will be the event coordinator for the event. Greg Stathopoulos will be the custodian for the event. Approximately five restaurants will be providing food for the event and Guy Ministeri Bartending Service will provide the bartending service and will provide the TIPS certified bartending staff. The Restorative Justice planning committee along with the Arlington Police Department are responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise. A police detail will also be hired.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



eTIPS On Premise 3.0

CERTIFIED

Issued: 9/9/2016

Expires: 9/9/2019

ID#: 4350384

Guy T Ministeri
18 Charne Rd
Tewksbury, MA 01876-3204

For service visit us online at www.gettips.com



HEALTH COMMUNICATIONS INC.

Phone: 800-438-8477

Fax: 703-524-1487

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature

Guy T. Ministeri



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Malcolm & Parsons Insurance Agency 713 Washington Street P.O. Box 527 Stoughton MA 02072		CONTACT NAME: Jaime Gonsalves PHONE (A/C, No, Ext): (781)344-3200 E-MAIL ADDRESS: jll@malcolmandparsons.com FAX (A/C, No): (781)344-1425	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Hospitality Mutual Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** Master 02/26/18 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$
A	Liquor Liability			00077140LL	02/26/2018	02/26/2019	Per Occurrence \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Personal bartender for private parties
Town of Arlington is additional insured with respect to Liquor Liability for event scheduled on 04/11/2018.

CERTIFICATE HOLDER Town of Arlington 730 Massachusetts Avenue Arlington MA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Anne Parsons</i>
--	---

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Town of Arlington, Massachusetts

Request: Special (One Day) Beer and Wine License 4/27/18 @ Robbins Memorial Town Hall for Dallin School Fundraiser Auction

Summary:

Jessica Truslow, Dallin School PTO

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	Special_One_Day_Application_4.27.18.pdf	Special One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Jessica Truslow, Dallin School PTO

Address, phone & e-mail contact information:

185 Florence Ave., Arlington, Ma. jess.truslow@gmail.com

Name & address of Organization for which license is sought:

same as above

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Ed Garland, Premier Bartending Service

Address, phone & e-mail contact information:

P.O. Box 540310, Waltham, Ma. 781-223-5001 egarland@premierbarservice.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ NO ☒ X If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

semi-regular - event 2 years ago at Town Hall

24-Hour contact number for Responsible Manager on Event date:

781-223-5001

Title of Event:

Dallin School Fundraiser Auction

Date/time of Event:

Friday, April 27, 2018, 7:00 pm - 11:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

Invitation

Number of people expected to attend: 200+

Expected admission/ticket prices: \$25 per person

Expected prices for food and beverages (alcoholic and non-alcoholic):

\$5 glass of wine/beer

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Roteau
OFC. Corey P. Roteau
Printed name/title

Date 3-14-18

POLICE COMMENTS:

Request at least one police detail. Notify
the Board if expected attendance exceeds 299 ppl.

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

savory/sweet tapas, waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Premier Bartending Service

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc:

Arborway Imports, Woburn, Burke Distributing, Randolph

Date of Delivery: Friday, April 27

Alcohol Serving Time (s) 7:00 pm - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

The committee will distribute among members.

Date of Pick-Up:

n/a

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Jessica Truslow

Printed title & Organization name: Dallin School PTO

Email: jess.truslow@gmail.com

revised: 5/18/2015 reformatted: 02252018



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

14 March 2018

SECURITY PLAN FOR DALLIN ELEMENTARY SCHOOL SPRING AUCTION.

The Dallin School PTO is sponsoring an event - an auction to be held on Friday, April 27, 2018, 7:00 pm – 11:00 pm at the Arlington Town Hall. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

Advance tickets will be sold for the evening event at \$25 each. We anticipate approximately 200 people to attend.

The auction event will be for only parents and community members.

Patsy Kraemer will be the event coordinator for the event. Whole Foods will provide food for the event and Premier Bartending will provide bartender service. Greg Stathopoulos will be the custodian for the event. A committee of 10 volunteers from the PTO planning group will assist in staffing the party. All these people will be responsible for ensuring that the event runs smoothly.

A police detail will be hired for the event and a fire services detail will be hired for the event.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



PREMIER-01

JHOGAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Roblin Insurance Agency 144 Gould Street Suite 100 Needham, MA 02494	CONTACT NAME:		
	PHONE (A/C, No, Ext): (781) 455-0700	FAX (A/C, No): (781) 449-8976	
	E-MAIL ADDRESS: certificates@roblininsurance.com		
INSURED Premier Catering & Bar Service LLC PO Box 540310 Waltham, MA 02454	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Mount Vernon Fire Co		
	INSURER B: StarStone National Insurance Company		25496
	INSURER C: U.S. Liability Ins. Co.		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CP2610440	03/11/2018	03/11/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							HIRED NONOWNED	\$ 1,000,000
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
PROPERTY DAMAGE (Per accident)	\$							
	\$							
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			88915C175ALI	03/11/2018	03/11/2019	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	per Occurrence	1,000,000
C	Liquor Liability			CL1569703C	03/11/2018	03/11/2019	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Arlington is additional insured with regard to liability of the named insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington
Town Hall
730 Massachusetts Ave.
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 11/18/2015 Expires: 11/18/2018
ID#: 4129771 D.O.B.: XX/XX/XXXX

Allan J. Gray
Capers Catering
21 Emerson St.
Stonham, MA 02160-2053

For service visit us online at www.gettips.com

TIPS eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 11/18/2015 Expires: 11/18/2018
ID#: 4129671 D.O.B.: XXX/XX/XXXX

Diane Maini
Cape's Catering
21 Emerson St
Stoneham, MA 02180-2053

For service visit us online at www.gettips.com



Town of Arlington, Massachusetts

Request: Special (One Day) All Alcohol License, 4/28/18 @ Fidelity House, 25 Medford Street for Annual Fundraiser

Summary:

Frank Tessitore, President, Friends of Fidelity House

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Special_One_Day_Application_4.28.18.pdf	Special One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: FRANK TESSITORE

Address, phone & e-mail contact information: 222 HIGHLAND AVE, ARLINGTON, MA 02476
781-863-0612 (w); 781-648-7543 (h); FRANK.COSTELLO@AOL.COM

Name & address of Organization for which license is sought: FIDELITY HOUSE
25 MEXFORD ST, ARLINGTON, MA 02474

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):
ED WOOD, EXECUTIVE DIRECTOR; ALTERNATE - LISA URBAN

Address, phone & e-mail contact information: 25 MEXFORD ST, ARLINGTON, MA 02474
781-648-2005 FIDELITYHOUSE@AOL.COM

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s). N/A

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

ANNUAL EVENT - PREVIOUS MAY 10, 2017

24-Hour contact number for Responsible Manager of Alcohol Event date: 781-648-2005 (w)
781-643-8635 (h)

Title of Event: ANNUAL FUNDRAISER

Date/time of Event: APRIL 28, 2018

Location of Event: FIDELITY HOUSE - 25 MEXFORD ST, ARLINGTON, MA 02474
CHARMION AND ANTHONY'S TART AND ARTS AND CRAFTS MARKET

Location/Event Coordinator: ED WOOD

Method(s) of invitation/publicity for Event: MAILING; CHURCH BULLETIN

Number of people expected to attend: 250

Expected admission/ticket prices: \$60 / PERSON

Expected prices for food and beverages (alcoholic and non-alcoholic): FOOD INCLUDED IN
TICKET PRICE; NON-ALCOHOLIC \$2; ALCOHOLIC \$3-5

Will persons under age 21 be on premises? NO

If "yes," please detail plan to prevent access of minors to alcoholic beverages. N/A

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Det. Corey P. Roteau Date 3-14-18
Officer Corey P. Roteau
Printed name/title

POLICE COMMENTS:

Request one police detail. Fire detail
crowd manager needed.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

BEER, WINE, LIMITED MIXED DRINKS

What types of food and non-alcoholic beverages do you plan to serve at the Event?

BUFFET- MEAT, PASTA, VEGETABLES, SALADS
BEVERAGES- WATER, SODA, COFFEE

Who will be responsible for serving alcoholic beverages at the Event? MEMBERS OF
EVENT STAFF

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

SEE ATTACHMENT

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

SEE ATTACHED

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

WILL PURCHASE FROM ATLAS LIQUOR (METHUEN) AND/OR IDEAL WINE (METHUEN); DELIVERY ON OR BEFORE EVENT DATE

Date of Delivery: APRIL 28, 2018

Alcohol Serving Time (s): 6:30 P.M. - 11 P.M.

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

IF ALLOWED BY WHOLESALE IT WILL BE RETURNED; OTHERWISE WILL BE GIVEN TO EVENT VOLUNTEERS NEXT DAY AND REMOVED FROM LOCATION

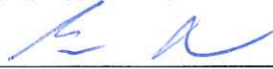
Date of Pick-Up: APRIL 28, 2018

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

EVENT COVERAGE OBTAINED THRU ARCHIOLENE OF BOSTON

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

Printed name: FRANK TERRILL

Printed title & Organization name: PRESIDENT - FRIENDS OF FISH LIPS TRAIL

Email: FRANK@ORTLAW.COM

Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 3.0

For coursework completed on March 9, 2017
provided by Health Communications, Inc.

is hereby granted to:

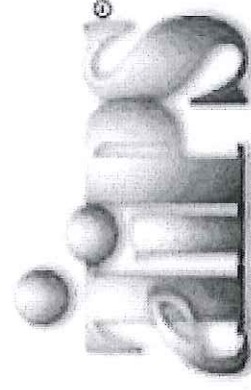
Daivd Regan

Certification to be sent to:

**Classic Restaurant Concepts, Kinsale Irish Pub & Restaurant
2 Ctr Plz
Boston MA, 02108-1909 USA**

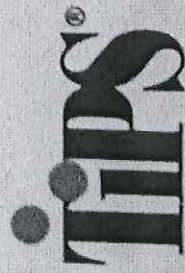


HEALTH COMMUNICATIONS, INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

ID#: 4728520 Name: Gregory Andrew Zoeller
Exam Date: 2/13/2018 Expiration Date: 2/13/2021



eTIPS On Premise 3.0

CERTIFIED

Issued: 2/13/2018

Expires: 2/13/2021

ID#: 4728520

Gregory Andrew Zoeller
4 Parkway Rd
Medford, MA 02155-1022

For service visit us online at www.gettips.com

25 Medford Street
Arlington, MA 02474
781-648-2005
www.fidelityhouse.org



FIDELITY HOUSE

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02474



Edward F. Woods
Executive Director

2018 MAR -6 PM 2:14

March 3, 2018

Department of Police Services
112 Mystic Street
Arlington MA 02476

Attention: Officer Cory Rateau

Dear Officer Rateau:

Enclosed please- find an Application for Special (One-Day) Liquor License for Fidelity House for its annual fundraiser to be held on April 28th, 2018. The event will be held at Fidelity House at its location at 25 Medford Street, Arlington, Massachusetts. Pursuant to the application, Fidelity House is required to submit a security plan to the Department of Police Services for their approval. Accordingly, the application is attached, and an explanation is provided below regarding the security plan for the event. If satisfactory, could you please sign and date on page two and return to the Arlington Board of Selectmen for approval.

As indicated above, the event will be held at Fidelity House at its 25 Medford Street location on April 28th, 2018. The security plan for crowd control, unruly patrons, emergency evacuations, traffic/parking considerations and controlling access to alcohol by underage persons will entail the following:

1. Police detail will be requested. Typically, the detail officer is stationed inside the gymnasium where the majority of seating is located and the evening's events, such as a silent and live auction, take place. An adjoining enclosed tent with access only from inside the gymnasium is used for overflow and additional seating for the buffet. This is a defined area away from public ways with no access from the outside. Several event volunteers also circulate all evening to observe all activity and persons.
2. All entrances are closed, and one entrance only for ticketed guests is manned by staff. Proof of purchased ticket is required for entrance. All emergency exits are clearly marked in the entire building pursuant to the licensing requirements of Fidelity House for its various children's programs. Staff members of Fidelity House will be present at the event and are trained in the facility's emergency evacuation plans.
3. No guest under the age of 21 is permitted to attend the event. No staff person or volunteer is under the age of 21.
4. Admission to the event is limited to ticketed guests who will pay \$60 per person for admission. Ticket price includes a buffet meal. Beverages are not included. Beverages that can be purchased include soft drinks, water, beer, wine and limited mixed drinks.
5. Purchase of beverage tickets is at manned stations separate from the areas in which beverages are purchased and served. Cash from the stations selling the beverage tickets is collected on a regular basis and secured in a safe in an office located in the administrative portion of the building. The collection of cash is done on a regular basis throughout the evening.

6. All persons selling beverage tickets are over the age of 21 and provide observation and feedback to the appropriate parties if any unusual circumstances are detected.

7. The bartenders provide a second set of observations with respect to guests and are instructed to report any unusual circumstances to the appropriate persons.

8. One person is designated to act as the alcohol supervisor for the evening and would be the designated person for either the ticket sellers or bartenders to report any unusual activities. This person would then coordinate with the detail police officer to take any necessary precautions.

9. No alcohol or other beverages from the outside are permitted into the event.

10. The serving of alcohol will end at 11:00 p.m., approximately one hour before the end of the event.

11. Traffic/parking is handled in the same manner as activities at St. Agnes Church or St. Agnes School. Parking is available in the school parking lot, the municipal parking lot and on street.

12. A list of bartenders, including two (2) who are TIPS certified is attached.

If you have any further questions or wish to add feedback or consult regarding the plan, please do not hesitate to contact me

Very truly yours,

A handwritten signature in black ink, appearing to read "Ed Woods". The signature is fluid and cursive, with the first name "Ed" being more prominent.

Ed Woods
Executive Director

Enclosure



Town of Arlington, Massachusetts

Disability Commission

Summary:

Paul Czech

Darcy Devney

Paul Raia

(terms to expire 1/31/2021)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	P._Czech_Reference.pdf	Town Manager Recommendation; P.Czech Resume and Meeting Notice
▢	Reference Material	D._Devney_Reference.pdf	Town Manager Recommendation; D. Devney Letter of Interest and Meeting Notice
▢	Reference Material	P._Raia_Reference.pdf	Town Manager Recommendation; P.Raia Resume and Meeting Notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

RECEIVED
SELECTIONS OFFICE
ARLINGTON, MA 02476
2018 MAR -9 AM 7:41

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: March 7, 2018
TO: Board Members
SUBJECT: Appointment to the Disability Commission

This memo is to request the Board's approval of my appointment of Paul Czech, Arlington, MA, to the Disability Commission with a term expiration date of 1/31/2021.


Town Manager

Paul A. Czech, Esquire.

• paul@paulczechlaw.com

LICENSED IN MA, NY, PA and NJ

SUMMARY OF SKILLS AND EXPERIENCE

- Significant track record of achievement in developing and growing client and business relationships
- Legal and business experience providing a foundation in negotiating, litigating, finding answers to complex problems, presenting with impact and influence, and closing deals.
- Managed staff and three office locations, mentoring their professional growth and development of legal knowledge
- Skilled litigator and case manager including State, Federal and Appellate matters

EDUCATION

Temple University School of Law, Philadelphia, PA
Juris Doctor, 1992

- *Political and Civil Rights Law Review*
- *Outstanding Oral Advocacy*
- *Moot Court*

Temple University, School of Communication, Philadelphia, PA
Bachelor of Arts, Communications

- *Deans List – 3 years, completed degree in 3 years*

PROFESSIONAL EXPERIENCE

PCG AGENCY, Boston, MA
General Counsel, 2007-Present

- Boutique Management Agency
- Construct and Negotiate Management, Royalty, Employment and other such necessary agency agreements
- Oversee all legal aspects of the business

COMPASS METRICS, Boston, MA
General Counsel, 2015

- Constructed and Negotiated Service Contracts
- Constructed Affirmative Action Diversity Plans
- Oversaw all legal aspects of the business
- Developed strategic business partnerships

LAW OFFICES OF PAUL A. CZECH, PC, Burlington, MA, Philadelphia, PA, Wynantskill, NY
Partner, 1997-2014

- Full trial litigation firm including personal injury, construction, products liability, medical malpractice, and domestic relations
- Counseled privately held businesses and not for profits on a broad range of litigations and transactions
- Developed strategic business partnerships for not for profit and for profit companies
- Obtained financial investment and support for not for profit and for profit companies
- Developed, engaged in and handled PR, media interaction and strategic marketing
- Constructed and reviewed contracts/agreements ranging from performance to partnership to purchase and sale
- Lead Counsel in all aspects of civil litigation – 100s of cases
- Case management and development skills include: initial client interviews, researching potential claims, developing case strategy, and advising clients on likely outcomes. Discovery experience includes taking 50+ expert and 100's of fact witness depositions, propounding and responding to interrogatories and managing document review teams
- Oral Advocacy included: arguing successful 3rd Circuit brief in favor of upholding Summary Judgment in Personal Jurisdiction matter against Viacom Entertainment, upholding evidence preclusion in a products liability matter with Sanctions, and countless trials, arbitrations, negotiations and settlement conferences.

- Broad range of substantive experience with disputes ranging from \$20,000 to \$5 million
- Developed, oversaw and managed 150-200 working client files each month (inception through trial)
- Oversaw staffing and management needs

STATE OF NEW YORK, APPELLATE DIVISION, Albany, NY

Attorney for the Child and Indigent, 2007-2014

- Represented children and the indigent involved in Juvenile Delinquency, Person in Need of Supervision, Custody, Guardianship, Adoption, Neglect and Abuse matters
- Lead Counsel handling all aspects of trial litigation from case intake through final disposition at trial
- Handled heavy caseload managing 25+ cases in active litigation at any one time
- Gathered evidence, wrote and presented Motions, conducted trial
- Engaged in intensive client contact and management

ICARUS DIGITAL, INC., Philadelphia, PA

General Counsel – 2004-2008

- Digital Download Company for Independent Music Labels
- Negotiated 100s of intellectual property contracts
- Developed and implemented strategic marketing

TRI-C MANAGEMENT/YB ENTERTAINMENT GROUP, INC., Philadelphia, PA

General Counsel, 2000-2004

- Full service music management company – Managed all intellectual property rights, PR, media and marketing

ANAPOL, SCHWARTZ, WEISS & COHAN, Philadelphia, PA

Senior Associate, 1994-1996

- Plaintiffs Medical Malpractice firm
- Full case management (200+ cases) from inception through trial or settlement including case review and analysis, physician depositions, motion practice, medical reviews, and brief writing.
- Lead Counsel on jury trial with verdict in excess of \$1 million.
- Second Chair on 25+ jury trial cases

MARKS, KENT & O'NEILL, Philadelphia, PA

Associate, 1992-1994

- Insurance Defense Litigation including construction, elevator/escalator, asbestos, over prescription, drowning, train and premises liability cases.
- Caseload of 150+ cases conducted intact, review, analysis, depositions, motions and brief preparation and arguments.

THE HONORABLE JAMES DELEON - STATE OF PENNSYLVANIA, Philadelphia, PA

Law Clerk, 1990-1991 - Conducted legal research, prepared bench memoranda, and drafted opinions.

LECTURES & ARTICLES

- Albany Law School - Lecturer – *Intellectual Property*
- WAMC (NPR affiliate) – *Co-host Radio Show – Entertainment Law*
- Our Town Magazine – *Monthly Column Ask the Attorney*
- MIDEM - SXSW- PopKomm – Lecturer- *Publishing, contract negotiation, copyrights, management 2002-2010*
- Hearing Loss Association of America – Lecturer - *Loops, HAT's, Cochlear Implants*

CIVIC INVOLVEMENT & DISTINCTIONS

- HLAA – Boston Chapter – Executive Board, 2015-present
- Stoneham Theater, Stoneham MA – Board of Directors, 2015 - present
- New York State Rehabilitation Council - Present – 3 year term
- Boys and Girls Club of America - Area Council Chairman for New York State – 2008-2012
- Boys and Girls Club of Southern Rensselaer County - Board of Directors – Board President 2012, Board Vice President 2010, 2011, Board Counsel 2008, 2009

OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO, JR., CHAIR
KEVIN F. GREELEY, VICE CHAIR
DIANE M. MAHON
DANIEL J. DUNN
CLARISSA ROWE



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

March 8, 2018

Paul A. Czech, Esquire

Arlington, MA 02474

Re: Appointment: Disability Commission

Dear Mr. Czech:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, March 19 at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Ashley or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

RECEIVED
TOWN MANAGER'S OFFICE
ARLINGTON, MA 02476
2018 MAR -9 AM 7:41

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: March 7, 2018
TO: Board Members
SUBJECT: Appointment to the Disability Commission

This memo is to request the Board's approval of my appointment of Darcy Devney, Arlington, MA, to the Disability Commission with a term expiration date of 1/31/2021.


Town Manager

Subject: Application for Disability Commission

From: Darcy Devney <dcd.alist@gmail.com>

Date: 1/13/2018 9:21 AM

To: townmanager@town.arlington.ma.us, cbongiorno@town.arlington.ma.us

Dear Mr. Chapdelaine and Ms. Bongiorno,

As a volunteer, I have been very involved with the ADC (Arlington Disability Commission) for more than 2 years now. I have attended as many of the monthly meetings as I can, and (hopefully) contribute useful perspective and ideas to the discussion.

My primary work with the ADC has been on the Handicap Placard (HP) Project. During this project, I learned quite a lot about HP parking regulations and reality. Because of my knowledge, I also serve as the liaison to TAC (Transportation Advisory Committee) and PIGC (Parking Implementation and Governance Committee). As you know, I attended several PIGC meetings last year.

I have been reluctant to commit to being a Commission member, because my various illnesses mean that I "ghost" sometimes. However, it was pointed out to me that not being a member of the Arlington Disability Commission because I am a person with disabilities is not logical. The ADC is currently 3 members short, and Arlington needs a full, effective Commission to work on issues of access and accommodation for people with disabilities. So I'd like to be considered to fill any vacancy on the ADC. I prefer to finish a term for someone who has left, if that would work.

Thank you for your time and consideration.

Sincerely,

Darcy C. Devney

OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO, JR., CHAIR
KEVIN F. GREELEY, VICE CHAIR
DIANE M. MAHON
DANIEL J. DUNN
CLARISSA ROWE



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

March 8, 2018

Darcy Devney

Arlington, MA 02474

Re: Appointment: Disability Commission

Dear Ms. Devney:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, March 19 at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Ashley or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: March 7, 2018

TO: Board Members

SUBJECT: Appointment to the Disability Commission

This memo is to request the Board's approval of my appointment of Paul Raia, Arlington, MA, to the Disability Commission with a term expiration date of 1/31/2021.


Town Manager

Paul Raia, Ph.D.

Paul Raia, has worked in the fields of gerontology and psychology for forty years. For the past thirty years he has been at the Alzheimer's Association, Massachusetts/New Hampshire Chapter as Vice President for Professional Clinical Services.

Raia developed a comprehensive approach to dementia care, "Habilitation Therapy". He is deeply committed to the notion that many of the symptoms commonly associated with dementia can be treated with thoughtful behavioral and environmental strategies. He has dedicated his career to teaching others how to connect with individuals with dementia emotionally, using the domains and techniques of "Habilitation Therapy". He and his colleagues have provided evidence based research to support the effectiveness of Habilitation Therapy practiced in clinical settings.

As a consultant to residential elder care facilities, expert advisor to state and federal health care agencies and mentor to professionals from around the world, Dr. Raia has improved the quality of care and expanded the breadth and scope of services available to those living with dementia and their families.

He has special interests in the behavioral management of challenging symptoms associated with dementia, support services for early stage patients, and the special needs of those who are dually diagnosed with Down syndrome and Alzheimer's disease.

He has pioneered a new field which involves the melding of neuroscience and environmental design that he calls "Prosthetic Dementia Design". Over the years, working with architects and interior designers, he has consulted on the building or retrofitting of scores of Alzheimer's care facilities in nursing homes, assisted living and adult day programs nationally.

Dr. Raia has been recognized by several organizations for his distinguished service receiving awards from The Massachusetts Gerontology Association, the Massachusetts State Legislature, the Alzheimer's Association, the Massachusetts Bar Association and the Massachusetts Homecare Association.

Dr. Raia served as a member of the first, and later, co-chaired the second, Governor's Conferences on Alzheimer's Care in Massachusetts and contributed to both Conference Reports. More recently, Dr. Raia was appointed by the Massachusetts State Legislature to serve on a Blue Ribbon Committee to recommend new regulations for Assisted Living Residences and standards of dementia care in the state's homecare system. Similarly, Dr. Raia provided expert guidance to the Massachusetts State Department of Public Health to develop regulations for dementia special care units in skilled nursing facilities. He chairs the Quality of Care workgroup that advises on the implementation of the Massachusetts' Alzheimer's State Plan.

As a frequent contributor to various publications and journals, Dr. Raia has written primarily on dementia as a treatable condition. For the past several years he has served on the Editorial Board of the American Journal of Alzheimer's Disease and Other Dementias and a peer reviewer for the American Journal of Applied Gerontology.

He authored Guidelines to Assess and Improve the Quality of Care in Alzheimer's Special Care Units in Nursing Homes and Guidelines for the Care of Alzheimer's Residents in Assisted Living Facilities for professional audiences, and later, versions for consumers. He has also co-authored, Caring for People with Alzheimer's Disease: A Habilitation Therapy Curriculum; Later Stage Alzheimer's Disease: A Caregiver's Guide; and The Family Care Guide

Dr. Raia has appeared on most of the Boston based media outlets and on CBS, NBC, ABC, CNN and PBS national news programs. Recognizing the contributions Dr. Raia has made to the field of dementia care, the Boston Globe ran a feature article in its Science and Health section on his work with patients and families.

Dr. Raia has been an innovator in the field, starting the first support group in the country, more than twenty-five years ago, for early-stage patients, and the first support group for young children aged seven to twelve who have parents or grandparents with AD. He also co-produced an award winning video for young children who have a loved-one with Alzheimer's disease.

In his role at the Alzheimer's Association Chapter, Dr. Raia facilitated patient and caregiver support groups, provided counseling to patients and families, mentors

clinical staff, taught professionals and provided consulting services to facilities and programs serving those with Alzheimer's disease.

Dr. Rala has served as a Board Member of Youville Hospital, the "I AM Still Here Foundation" and his church, and he currently sits on the Board of the Arlington Council on Aging. Appointed by the Governor, Dr. Rala was the first graduate of Perkins School for the Blind to serve on its Board of Trustees in the school's 175+ year history. He sat on the Governor's Assisted Living Advisory Board and Advisor to the Massachusetts State Department of Public Health where he helped to create and evolve the standards of care in dementia special care units in long term care facilities.

He has taught at the University of Maryland and Emmanuel College. He has sat on several dissertation committees at the Massachusetts Professional School of Psychology, and a project advisor at Olin College on design projects related to aging and disabilities. For three years he taught visiting Japanese Geriatric Psychologists at Harvard Medical School in an intensive month long course on Alzheimer's care in long-term care settings. He currently is a consultant at the Center on Aging, Virginia Commonwealth University Medical School.

Dr. Rala has been married for more than 40 years, and he and his wife Celia have an adult son. A life-long resident of Arlington, Massachusetts.

Education

H.S. Diploma, Perkins School for the Blind

B.S., Psychology, College of the Holy Cross

M.A., Child Development, Tufts University

Ph.D., Human Development, University of Maryland

Certificate in Gerontology at the Doctoral Level, University of Maryland.

Experience

Middlesex Community College, Bedford, MA, Instructor in Psychology and Statistics, 1972-1973

Teaching Fellow, University of Maryland, Dept. of Human Development. 1973-1976

Instructor, University of Maryland, Center on Aging. 1976-1979

Instructor, Emmanuel College, Boston, Dept of Psychology. Taught developmental Psychology, General Psychology, Statistics and Research Design, Into-Gerontology and Rehabilitation Counseling 1981-1987

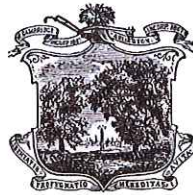
Instructor, Harvard University Medical School, Summer Exchange Program. Taught Japanese undergraduate psychology and nursing students intensive summer course in dementia care in long term care facilities. Summers, 1989-1992

Vice President, Clinical Services, Massachusetts/New Hampshire Alzheimer's Association Chapter 1988-2016

Principal, Ross/Rala Consulting, Dementia care and environmental design, 2016-present

OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO, JR., CHAIR
KEVIN F. GREELEY, VICE CHAIR
DIANE M. MAHON
DANIEL J. DUNN
CLARISSA ROWE



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

March 8, 2018

Paul Raia

Arlington, MA 02474

Re: Appointment: Disability Commission

Dear Mr. Raia:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, March 19 at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Ashley or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Human Rights Commission

Summary:

Kristen Bauer
(term to expire 1/31/2021)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	K._Bauer_Reference.pdf	Town Manager Recommendation; K. Bauer Resume and Meeting Notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: March 7, 2018

TO: Board Members

SUBJECT: Appointment to the Human Rights Commission

This memo is to request the Board's approval of my appointment of Kristen Bauer, Arlington, MA, to the Human Rights Commission with a term expiration date of 1/31/2021.


Town Manager

Kristen F. Bauer

Executive Leader – Change-Maker – Diplomat

Email: bauerkf16@gmail.com www.linkedin.com/in/kristenfbauer

Executive Summary

As a senior diplomat abroad, crafted policies and programs to promote democracy and human rights, counter violent extremism and foster inclusive economic growth. Led thousands of staff members and millions of dollars in grants and budgets in cross-cultural settings. Skilled in creating policy and programs, developing communications campaigns and managing resources and teams to achieve results. Left the Foreign Service in response to the current political environment to promote progressive change at home through political campaigns or community organizing.

Professional Experience

Areas of Expertise and Focus

Human Rights, Women's Rights, LGBTI Rights: Developed and implemented innovative programming to promote democracy and protect human rights, especially for women and minorities. Persuaded governments and media to focus on these issues and respond to communities. Supported training for women and minority politicians to run campaigns.

Strategic Communications: Created and executed communications to influence foreign audiences to support U.S. government policies across a wide range of issues. Promoted U.S. policy in press conferences, radio and television shows, and on social media. Oversaw data mapping of media impact.

Strategic Planning and Funding: Led large teams to develop multi-year strategic plans with accompanying budgets. Briefed congressional members and staff on budget implications. Raised funds from private companies for special events.

Interfaith Communication, Religious Freedom, and Countering Violent Extremism: Developed new approaches to build understanding and trust among communities, with a special focus on young Muslim and Buddhist men. Brought faith leaders together to overcome prejudices and support moderate voices.

Economic Development: Promoted entrepreneurship among urban and rural women and youth, encouraging the use of technology to help develop an inclusive economy.

Employment History

U.S. Embassy Rangoon, Burma - Deputy Chief of Mission, 2015-2017

Kristen F. Bauer

Executive Leader – Change-Maker – Diplomat

Executive Summary

As a senior diplomat abroad, crafted policies and programs to promote democracy and human rights, counter violent extremism and foster inclusive economic growth. Led thousands of staff members and millions of dollars in grants and budgets in cross-cultural settings. Skilled in creating policy and programs, developing communications campaigns and managing resources and teams to achieve results. Left the Foreign Service in response to the current political environment to promote progressive change at home through political campaigns or community organizing.

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Areas of Expertise and Focus

Human Rights, Women's Rights, LGBTI Rights: Developed and implemented innovative programming to promote democracy and protect human rights, especially for women and minorities. Persuaded governments and media to focus on these issues and respond to communities. Supported training for women and minority politicians to run campaigns.

Strategic Communications: Created and executed communications to influence foreign audiences to support U.S. government policies across a wide range of issues. Promoted U.S. policy in press conferences, radio and television shows, and on social media. Oversaw data mapping of media impact.

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Economic Development: Promoted entrepreneurship among urban and rural women and youth, encouraging the use of technology to help develop an inclusive economy.

Employment History

U.S. Embassy Rangoon, Burma - Deputy Chief of Mission, 2015-2017

Guided U.S. government policy during the country's historic democratic transformation.

Oversaw a rapidly growing Embassy of nearly 500 and an over \$100 million assistance program.

Guided U.S. government policy during the country's historic democratic transformation.
Oversaw a rapidly growing Embassy of nearly 500 and an over \$100 million assistance program.

U.S. Embassy Jakarta, Indonesia - Deputy Chief of Mission/Charge d'Affaires, 2012-2015

Shaped U.S. government policy in the world's fourth largest country and largest Muslim-majority country. Managed a staff of nearly 2,000 with a \$200 million assistance program.

U.S. Consulate Surabaya, Indonesia - Consul General, 2010-2012

Led policy and programming development for the U.S. government in eastern Indonesia. Particularly focused on media engagement, outreach to Muslim communities, and entrepreneurship.

U.S. Embassies in Southeast Asia, Africa, and Europe – Deputy Chief of Mission, Chief of Section and other positions, 1990-2012

Focused on trade and investment, entrepreneurship, human rights, environmental, HIV/AIDs and consular issues in Norway, Laos, Vietnam, South Africa, United Kingdom and Washington, D.C.

Centro Presente, Boston, Massachusetts – Attorney, 1989-1990

Represented political asylum seekers for a local non-profit focused on Central America.

Department of Public Health, Boston, Massachusetts – Attorney, 1987-1989

Represented the Commonwealth of Massachusetts in cases against the federal government over Medicaid, Food Stamps and Refugee programs.

Education

Yale Law School, Connecticut, 1987, Juris Doctorate, focus on Human and Civil Rights
Randolph Macon Woman's College, Virginia, 1984, Bachelor of Arts in History and International Relations

Other Accomplishments and Skills

- Planned and participated in events overseas for the President of the United States, Secretary of State, Congressional Delegations and other VIPs.
- Hosted numerous representational functions at my official residence for senior American and local officials, business executives, and civil society members.
- Network: Global network of United States officials, private sector, foreign government and civil society contacts
- Served on the board of and supported international schools in Africa and Asia.
- As a lay faith leader, reorganized mass celebrations to be more inclusive and coordinated charitable outreach and fundraising programs during the Year of Mercy.
- Languages: Indonesian, Lao, Vietnamese, Thai, Spanish
- Top Secret/SCI Clearance

OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO, JR., CHAIR
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DANIEL J. DUNN
CLARISSA ROWE



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

March 8, 2018

Kristen Bauer
Arlington, MA

Re: Appointment: Human Rights Commission

Dear Ms. Bauer:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, March 19 at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Ashley or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Discussion: Parking Hardship @ Arlington Chiropractic Office, 42 Pleasant Street

Summary:

Dr. Gregory Bauer and Ellen Bauer

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Dr._Bauer_Reference_.pdf	Dr. Bauer Reference



42 Pleasant Street (Rt. 60)
Arlington, MA 02476

(781) 648-4000
arlingtonchiropractic.com

March 7, 2018

Parking Hardship

Arlington Chiropractic is writing this letter to ask the board to reconsider the four hour parking restriction located in front of Arlington Chiropractic at 42 Pleasant Street. We appreciate the need for parking restrictions in Arlington in order to help keep folks parking for extreme lengths of time. However, when the one hour restriction was changed to a four hour restriction this caused a hardship for our patients.

Arlington Chiropractic has been a solid business in Arlington since 1980 providing care to those in need. Our practice provides much needed care for the elderly, individuals with disabilities, pregnant women, parents with numerous small children and many individuals that are experiencing tremendous pain. Typically, our appointments are follow up appointments are about 20 minutes and a new patient consultation of about 45 minutes. Therefore, having parking spots in front of the office that rotate regularly is critical in providing our community the proper care they need and want. The office staff has documented countless cars parked in the 4 hour parking for the length of a day, often exceeding eight hours. The extended parking causes our patients to park further away from the office which poses a problem especially for our elderly, disabled and those experiencing severe pain. We respectfully request that the town go back to "one hour parking" in just the several spaces in front of our office.

As a side note Arlington Chiropractic privately pays to have the spots in front of the office meticulously cleared in the winter for our patient's safety. We are simply noting this because we desperately want to convey to the board how much our patients mean to us. Arlington chiropractic prides itself on offering our patients the best care from the time they park their cars to the time they leave our office.

Thank you for considering this request! Have a wonderful day.

Sincerely,

Dr. Gregory Bauer and Ellen Bauer

42 Pleasant Street (Office) and 5 Sumer St Place (Home), Arlington, MA



Town of Arlington, Massachusetts

For Review: 2018 Spring Special Town Meeting Warrant

Summary:

Douglas W. Heim, Town Counsel

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	FINAL_2018_SPRING_STM_ARTICLES_FOR_BOS_REVIEW.docx	Final 2018 Spring STM Articles for Review

2018 Spring Special Town Meeting Warrant Articles

**ARTICLE BYLAW AMENDMENT/DEMOLITION OF HISTORIC
RESIDENTIAL BUILDINGS**

To see if the Town will vote to amend Title VI, Article 6 of the Town Bylaws (“Historically or Architecturally Significant Buildings”) to amend the definitions of “Significant Building” and “Demolition” such that a new category of residential buildings – all residential buildings more than 50 years of age at the time of inquiry, or any residential building erected on or before January 1, 1968 would be subject to Historic Commission review provisions if such building is to be completely razed or removed or destroyed; or take any action related thereto.

OR

ARTICLE **VOTE/STUDY OF DEMOLITION OF HISTORIC RESIDENTIAL BUILDINGS**

To see if Town Meeting will vote establish a committee to study whether or not Title VI, Article 6 (“Historically or Architecturally Significant Buildings”) should be amended in scope or procedure relative to the demolition of residential buildings, including, but not limited to, determining if the definition of “significant buildings” and/or the inventory of historic buildings is sufficient, and whether substantive or procedural alterations to the bylaw should be made in the interests of preserving historically and architecturally significant residences in Arlington; and to report back to the 2019 Annual Town Meeting with recommendations, including requesting any warrant articles necessary to further such recommendations in advance of same; or take any action related thereto.

(Inserted by the Board of Selectmen)

**ARTICLE ZONING BYLAW AMENDMENT/ EXTENDING
RECREATIONAL MARIJUANA MORATORIUM**

To see if the Town will vote to amend the Town's Zoning Bylaws by updating and extending the temporary moratorium on recreational marijuana establishments (set forth in Section 8.3 of the Recodified Zoning Bylaw) from June 30, 2018 until December 31, 2018, to provide the Town sufficient time to fully assess its Cannabis Control Commission Regulations filed with the Secretary of State for the Commonwealth on March 9, 2018, and so to read as follows:

“Temporary Moratorium on Recreational Marijuana Establishments.”

Section 11.10.1 Purpose

By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (G.L. c. 94G, "Regulation of the Use and Distribution of Marijuana Not Medically Prescribed"). Effective December 15, 2016, the law allowed certain personal use and possession of marijuana, and further requires the Cannabis Control Commission to issue regulations regarding the licensing of commercial marijuana activities on or before March 15, 2018, and subsequently, to accept license applications for commercial operations beginning on April 1, 2018. The Cannabis Control Commission adopted regulations on or about March 6, 2018, transmitted to the Secretary of State on March 9, 2018. Non-medical Marijuana Establishments as defined by G.L. c. 94 are not otherwise contemplated or addressed under the present Zoning Bylaw. The regulations ~~to be~~ promulgated by the Cannabis Control Commission ~~may~~ provide important guidance on aspects of local regulation of Recreational Marijuana Establishments, as well as details on how the Town may further restrict on commercial sales of recreational marijuana by local ballot questions, but were not finalized in sufficient advance of the Annual Town Meeting. Moreover, the regulation of recreational marijuana raises novel legal, planning and public safety issues, potentially necessitating time to study and consider study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the aforementioned State regulations on local zoning; and to undertake a planning process fully informed by the new Cannabis Control Commission regulations to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to ~~adopt a~~ continue its temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives now that the parameters of retail marijuana have been fully and finally defined by the Commission.

11.10.2 Definitions

"Recreational Marijuana Establishment" shall mean a non-medical "marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business."

11.10.3 Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments. The moratorium shall be in effect through ~~June~~ December 31~~30~~, 2018, or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs earlier. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and related uses, and shall consider adopting new Zoning Bylaws in response to these new issues.

11.10.4 Severability

The provisions of this by-law are severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.”

Or take any action relative thereto.

(Inserted at the request of the Town Manager)

ARTICLE HOME RULE LEGISLATION/PROPERTY TAX DEFERRALS

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation to raise the income limits, from the statutory maximum relating to the eligibility for property tax deferrals in Arlington, as provided in Chapter 59, Section 5, Clause 41A of the Massachusetts General Laws, as amended; or take any action related thereto.

(Inserted at the request of the Town Manager)

ARTICLE HOME RULE LEGISLATION/MEANS-TESTED SENIOR TAX RELIEF

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation which would establish a locally controlled, means-tested senior citizen property tax exemption, known as a local option “circuit breaker” program; or take any action related thereto.

(Inserted at the request of the Town Manager)

ARTICLE HOME RULE /PACKAGE STORE LICENSES

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation which would permit the placing on the 2019 Annual Town Election ballot a question to authorize the Board of Selectmen to increase the current number of all-alcohol “package store” licenses (all-alcohol beverages for consumption off the premises) from the current number of 5; or take any action related thereto.

(Inserted by the Board of Selectmen)

ARTICLE

**HOME RULE LEGISLATION/BYLAWS
AMENDMENT: GENDER NEUTRAL
LANGUAGE**

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation to amend the Town Manager Act, and further to amend the Town Bylaws to change all gender specific pronouns in the Manager Act and throughout the Bylaws to gender neutral pronouns in a manner consistent with the Annual Town Meeting article to change the name “Board of Selectmen” to “the Select Board”; or take any action related thereto.

(Inserted by the Board of Selectmen)



Town of Arlington, Massachusetts

Articles for Review:

Summary:

Article 7 Bylaw Amendment/Town Meeting Warrant Delivery (tabled from 2/26/18 meeting)
Article 10 Bylaw Amendment/Animal Control Regulation
Article 15 Bylaw Amendment/Noise Abatement (tabled from 2/26/18 meeting)
Article 16 Bylaw Amendment/Time of Town Meeting Sessions (tabled from 2/26/18 meeting)
Article 17 Bylaw Amendment/Demolition of Historic Structures (tabled from 3/5/18 meeting)
Article 23 Endorsement of CDBG Application

ATTACHMENTS:

Type	File Name	Description
Reference Material	Warrant_Article_Text.docx	Warrant Article Text #7, 10, 15, 16, 17, 23
Reference Material	3.19_mtg._Memo_to_BOS_W.A._7__15__16_17.docx	Town Counsel Comments W.A. #7, 15, 16, 17
Reference Material	3.19_mtg._Memo_to_BoS_W.A._10__23.docx	Town Counsel Comments W.A. #10 and #23
Reference Material	W.A._#_15_J._Feeney_Comments.docx	W.A. #15 Comments: Assistant Town Manager
Reference Material	BOH_Comments_W.A._#15.pdf	W.A. #15 Comments: Board of Health
Reference Material	W.A._#15_Comments_M._DiMola.pdf	W.A. #15 Comments: M.DiMola
Reference Material	W.A._#17_Comments_L._Kardon.pdf	W.A. #17 Comments: L. Kardon
Reference Material	2018-2019_CDBG_Subcommittee_Grant_Eval_Criteria_Scoresheet.pdf	W.A. #23 2018-2019 CDBG Subcommittee Grant Eval Criteria Scoresheet
Reference Material	CDBG_Report_to_Town_Meeting_2018-2019.pdf	W.A. #23 CDBG Report to Town Meeting 2018-2019
Reference Material	CDBG_Year_44_Summary.pdf	W.A. #23 CDBG Year 44 Summary
Reference Material	Grant_Evaluation_Criteria.pdf	W.A. #23 Grant Evaluation Criteria

ARTICLE 7 BYLAW AMENDMENT/TOWN MEETING WARRANT DELIVERY

To see if the Town will vote to amend TITLE 1, Article 2 by changing the manner of delivery of the Warrant to every dwelling house in Town and to the Town Meeting Representatives; or take any action related thereto.

(Inserted at the request of the Moderator and the Town Meeting Procedures Committee)

ARTICLE 10 BYLAW AMENDMENT/ANIMAL CONTROL REGULATIONS

To see if the Town will vote to amend the Town Bylaws to comport with recent changes in state law adopted through Chapter 248 of the Acts of 2016 ("An Act Preventing Animal Suffering and Death"), including but not limited to changes concerning the manner in which dogs may be confined, tethered, and treated; the manner of enforcement and penalties for violation of the Town's Animal Control Bylaws; and the time frame and terms of license applications; or take any action related thereto.

(Inserted at the request of the Town Clerk and the Town Manager)

ARTICLE 15 BYLAW AMENDMENT/NOISE ABATEMENT

To see if the Town will vote to amend Title V, Article 12 of the Town Bylaws to regulate the permissible hours and volume of noise generated by parties and events on residential private property, by reducing the permissible hours of operation and/or decibel levels of loudspeakers and sound amplifying devices used for entertainment, requiring neighbor notifications for parties on residential private property in which noise amplification will be used, and providing for exemptions for certain well known Town-wide events and/or celebrations periods such as "Porch Fest"; or take any action related thereto.

(Inserted at the request of Meredith DiMola and ten registered voters)

ARTICLE 16 BYLAW AMENDMENT/TIME OF TOWN MEETING SESSIONS

To see if the Town will vote to amend Title I, Section 1, to change the time of Town Meeting from 8:00 p.m. to 7:00 p.m.; or take any action related thereto.

(Inserted at the request of Bill Hayner and ten registered voters)

ARTICLE 17 BYLAW AMENDMENT/DEMOLITION OF HISTORIC STRUCTURES

To see if the Town will vote to amend Title VI, Article 6 of the Town Bylaws ("Historically or Architecturally Significant Buildings") to amend the definition of "Significant Building" to include any building more than 50 years of age at the time of inquiry, or any building built on or before January 1, 1968; or take any action related thereto.

(Inserted at the request of Leonard Kardon and ten registered voters)

ARTICLE 23 ENDORSEMENT OF CDBG APPLICATION

To see if the Town will vote to endorse the application for Federal Fiscal Year 2019 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

(Inserted by the Board of Selectmen and at the request of the Town Manager)



**Town of Arlington
Legal Department**

Douglas W. Heim
Town Counsel

50 Pleasant Street
Arlington, MA 02476
Phone: 781.316.3150
Fax: 781.316.3159
E-mail: dheim@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Board of Selectmen

From: Douglas W. Heim, Town Counsel

Re: Annual Town Meeting Warrant Articles # 7, 15, 16, and 17

I write to provide the Board a summary of the above-referenced warrant articles to assist in the Board's consideration of these articles at its upcoming hearing on February 26, 2018. In the interests of clarity, articles are presented in the order in which they appear on the Warrant, and where draft motions appear, new or additional language is underscored, while removed language is provided in "strikethrough."

ARTICLE 7 BYLAW AMENDMENT/TOWN MEETING WARRANT DELIVERY

To see if the Town will vote to amend TITLE I, Article 1, Section 2 by changing the manner of delivery of the Warrant to every dwelling house in town and to the Town Meeting Representatives; or take any action related thereto.

(Inserted at the Request of the Town Meeting Procedures Committee)

While I expect a representative of the Town Meeting Procedures Committee will detail their proposal at hearing, my understanding is that the intention of this article is to continue to modernize the distribution of Town Meeting materials by making one of the principal mechanisms for delivery and/or notice of Town Meeting warrants electronic, rather than a paper copies delivered to every household in Arlington. The current requirements in Title I, Article 1 state:

“A copy of the warrant for a meeting shall be posted in each municipal and school building at least seven days before the day of the Annual Meeting, fourteen days before a Special Town Meeting, and **a copy left at every dwelling house in the Town previous to the day of meeting.** A copy of the warrant for any state election shall be sent to every dwelling house only to the extent required by the General Laws. The Town Clerk shall cause notice of such meeting to be published in at least one local newspaper.”

(emphasis added).

There is no single way in which a warrant must be made available to residents. As noted by the Secretary of State for the Commonwealth, Towns have been afforded discretion to notice warrants by traditional methods of their choosing – posting them in public places, publishing them in the local newspaper, delivering a copy to every residence, or a combination of the three. However, the State also recognizes that Towns may post warrants on-line under the terms of a bylaw or other Town Meeting vote (subject to approval by the Attorney General’s Office). Thus, Arlington’s bylaws could be amended to provide for either electronic delivery or electronic posting of the warrant alongside the other traditional print methods (newspaper notice and copies posted in Town and School buildings).

ARTICLE 15

BYLAW AMENDMENT/NOISE ABATEMENT

To see if the Town will vote to amend Title V, Article 12 of the Town Bylaws to regulate the permissible hours and volume of noise generated by parties and events on residential

private property, by reducing the permissible hours of operation and/or decibel levels of loudspeakers and sound amplifying devices used for entertainment, requiring neighbor notifications for parties on residential private property in which noise amplification will be used, and providing for exemptions for certain well known Town-wide events and/or celebrations periods such as “Porch Fest;” or take any action related thereto.

(Inserted at the request of Meredith DiMola and ten registered voters)

This article was inserted by the resident petition of Ms. Meredith DiMola and I anticipate that she will present the Board with information on the purpose and benefits of a bylaw amendment to address concerns about noise generated by events and parties on private property, particularly in residential areas. It is my understanding that among the issues the article seeks to address include the permissible hours in which loudspeakers or other amplification devices for entertainment purposes should be permitted, and providing some mechanism for neighbors to have advanced knowledge of parties and events utilizing such equipment in the interests of assisting them to plan accordingly.

Warrant Article #15

From Title V, Article 12 of the Town Bylaws:

ARTICLE 12: NOISE ABATEMENT

ART., S.T.M., 7 12/7/98, ART ATM 6/20/05, ART. 25, ATM 05/14/2012, (ART. 2, STM – 4/24/13)(ART. 14, ATM - 4/24/17)

Section 1. Definition.

Except as may be otherwise specified in this Section, all acoustical terminology used in this Article shall have the meaning stated in American National Standard Acoustical Terminology [ANSI S1.1-1998 (R2004) or as it may be revised.]

For purposes of this Article the following words and phrases shall have the meanings respectively ascribed to them by this Section:

Construction

Any activity requiring a building permit and any and all activity necessary or incidental to the erection, assembling, altering, installing, repair or equipping of buildings, roadways, or utilities, including demolition, land clearing, grading, excavating, and filling and paving.

DB(A)

The A-weighted sound level in decibels, as measured by a type I or II sound level meter complying with the provisions of Specifications for Sound Level Meters [(ANSI S1.4-1983 (R2001) with amendment S1.4A-1983 or as it may be revised], American National Standards Institute (ANSI), properly calibrated, and operated on the AA@ weighting network, slow setting.

Demolition

Any dismantling, intentional destruction or removal of structures, utilities, public or private right-of-way surfaces, or similar property.

Domestic Power Equipment

Electrical, battery or generator powered equipment intended for use in residential areas by a homeowner. Examples include but are not limited to chain saws, log splitters, power saws, drills, grinders, lawn and garden tools.

Emergency

An occurrence or set of circumstances requiring immediate action involving

- a. the restoration of public utilities or
- b. the restoration of property to a safe condition following a public calamity or
- c. the protection of persons or property from imminent exposure to danger.

Emergency work

Work which is performed in an effort to alleviate an emergency.

Emergency Vehicle

Any vehicle being operated as part of emergency work.

Heavy Equipment

Commercial or industrial equipment such as motorized earth moving equipment, jack hammers, pavement breakers, pile drivers, trucks for loading and unloading dumpsters, tractor-trailers, and parking lot maintenance equipment.

Pavement Breaker

Any hydraulically or pneumatically powered impact device intended to cut or trench pavement, subbase macadam, gravel, concrete, or hard ground.

Person

Any individual, partnership, association, firm, syndicate, company, trust, corporation, department, bureau or agency, or any other entity recognized by law as the subject of rights and

duties, including the Town, its agencies and departments and any person, as herein defined, operating under a contractual arrangement or agreement with the Town.

Pile Driver

An impact device designed or used for the driving of piles, columns and other supports into soil or other material by means of impact, vibrations, pressure, or other means.

Section 2. Exceptions.

The provisions of this Article shall not apply to:

- A. Emergency Alert. The emission of sound for the purpose of alerting persons to the existence of an emergency or as otherwise specifically permitted by the provisions of this Article.
- B. Emergency Work. The emission of sound in the performance of emergency work.
- C. Public Speakers. Public speaking and public assembly activities except those activities otherwise regulated by this Article.
- D. Activities with Permits. Events and activities (other than construction work) for which proper permits or licenses have been issued.
- E. Emergency Vehicles.
- F. Snow Removal. The emission of sound for the purpose of clearance or removal of snow.
- G. Explosives. The emission of sound resulting from the use of explosives when authorized by the Arlington Fire Department in accordance with Board of Fire Prevention Regulations 527 CMR 13 and other relevant regulations and statutes of the Commonwealth of Massachusetts.
- H. Religious Uses. Devices used in conjunction with places of religious worship.
- I. Town Horn. The sounding of the Town Horn.
- J. The intermittent or occasional use, during the daytime (as defined in Section 3, Subsection A), of homeowner's domestic power equipment, other than leaf blowers powered by internal combustion engines, which shall be subject to the restrictions set forth in Section 3(D), below. (ART. 2, STM – 4/24/13)

Section 3. Daytime-Only Activities.

The following acts are specifically prohibited.

- A. Prohibited Times. Operating, or permitting the operation of any of the following devices or vehicles.

1. before 9:00 A.M. or after 5:00 P.M. on Saturday, Sunday or legal holiday
 2. before 8:00 A.M. or after 6:00 P.M. on all other days
 - a. Heavy equipment (as defined in Section 1), and
 - b. All electric motors or internal combustion engines, or other construction devices, tools or equipment, used in construction, drilling, demolition, maintenance, or earth moving, including but not limited to bulldozers, backhoes, concrete mixers, dump trucks, pneumatic tools, rollers, scrapers, air compressors, generators, jackhammers, cranes, pavement breakers, pile drivers, rock drills, and chainsaws.
- B. Loudspeakers. Operating or causing to be operated a public address loudspeaker, whether mobile or stationary, after 9:00 P.M. or before 8:00 A.M.
- C. Bug Zappers (ART. 38, ATM 2010). Operating or causing to be operated after 10 P.M. or before 7 A.M. (8 A.M. on Saturday, Sunday, or a legal holiday) any electronic device for killing, trapping, or repelling insects or other pests if such device emits audible sound beyond the line of the property on which the device is located.
- D. Use of Leaf Blowers Powered By Internal Combustion Engines
1. For purposes of Paragraphs 1-5 of this subsection, the term, “leaf blowers” shall mean “gas-powered leaf blowers used for commercial or municipal purposes.”
 2. The use of leaf blowers is prohibited between June 15th and September 15th except in accordance with the following restrictions, which shall not apply to the use of leaf blowers to perform emergency operations or for clean-up associated with storms, hurricanes and the like:
 - a. The use of leaf blowers is prohibited on:
 - i. Sundays and legal holidays;
 - ii. Mondays through Fridays except between the hours of 7:30 a.m. and 5:30 p.m.; and
 - iii. Saturdays except between the hours of 8:00 a.m. and 4:00 p.m.
 - b. No more than one leaf blower may be used on any lot of 6,000 square feet or smaller. One additional leaf blower may be used for each additional 6,000 square feet or portion thereof comprising one lot.
 - c. Leaf blowers may be used for no more than 30 minutes at a time with shut down time of 15 minutes in between operation.

3. At no time shall any leaf blower be used in such a way as to permit the distribution of leaves, dust, or other debris beyond the vertically extended lines of the property on which the leaf blower is being used.
4. Leaf blowers shall at all times be operated at the lowest possible practical speed necessary to accomplish the task for which they are being used.
5. As of June 15, 2014, or one year after the effective date of this Bylaw, whichever is later, no commercial landscaper, commercial landscape company, or other entity engaged in the business of providing home and yard repair, clean-up, and maintenance services for a fee shall use any leaf blower within the Town in the exercise of that business unless the manufacturer specifies that the sound emitted from said leaf blower is no greater than 74 dB(A) at 50 feet at full throttle. (ART. 2, STM – 4/24/13)

Section 4. Maximum Sound Levels.

- A. Sound Measurement. When a sound source is located in public spaces, sound measurements shall be made at, and sound level determination made in relation to, any location lawfully accessible to the public. When the sound source is located on private property, sound measurements shall be made at the boundary line of such property or as close thereto as is feasible.
- B. Sound Limitations. No person or persons owning, leasing, or controlling the operation of any source or sources of sound shall permit, either willfully, negligently, or by failure to provide necessary equipment or facilities or to take necessary precautions, the production of sound with a sound level greater than 85 dB(A) at any time, other than sounds associated with construction or maintenance work.

For any sounds above 85 dB(A) associated with construction or maintenance work, the Town Manager or the Town Manager's designee is authorized to require the person to provide noise monitoring equipment, pay for consultants to advise the Town as to feasible alternatives to accomplish the work at lower sound levels, implement any reasonable noise mitigation measures, and/or to impose any reasonable time restrictions on the activity.

Section 5. Penalties.

Any person violating any provision of this Article shall be subject to a fine of \$200.00 for each offense and/or an action in a court of competent jurisdiction, seeking an order to cease and desist from such activity. Each day or part thereof if any violation continues shall constitute a separate offense.

Section 6. Manner of Enforcement.

Violations of this Article shall be prosecuted in the same manner as other violations of the Town By-Laws provided, however, that in the event of an initial violation of the provision of this Article, a written notice shall be given the violator requiring the cessation of the activity. No

complaint or further action shall be taken in the event the cause of the violation has been removed, the condition abated or fully corrected upon the receipt of such notice.

In the event the violator cannot be located in order to serve the notice, the notice as required herein shall be deemed to be given upon mailing such notice by registered or certified mail to the violator at his last known address or at the place where the violation occurred. At the discretion of the Town Manager subject to the approval of the Board of Selectmen, repetition of the same offense may result in the immediate filing of a complaint and/or action in a court of competent jurisdiction to cease and desist same.

Section 7.Notification.

The Building Inspector will provide a copy of this bylaw to any individual applying for any permit for work that might involve noise levels subject to this bylaw but his failure to do so will not affect the enforceability of this bylaw.

Section 8.Conflict with other Regulations.

The provision(s) of this Article or the application of such provision(s) to any person or circumstances shall be held invalid, the validity of the remainder of this Article and applicability of such provisions to other persons or circumstances shall not be affected thereby.

ARTICLE 16 BYLAW AMENDMENT/TIME OF TOWN MEETING SESSIONS

To see if the Town will vote to amend Title I, Section 1, to change the time of Town Meeting from 8:00 p.m. to 7:00 p.m.; or take any action related thereto.

(Inserted at the request of Bill Hayner and ten registered voters)

This straightforward article submitted by the resident petition of Bill Hanyer seeks to amend Title I, Section 1 of the Town Bylaws to start Town Meeting an hour earlier, at 7:00 p.m. While I anticipate that Mr. Hayner will present the basis and benefits of this article at hearing, it bears noting that the article does not propose to adjust the time Town Meeting adjourns. Hence, if successful, this article would also add an hour to each session of Town Meeting.

ARTICLE 17 BYLAW AMENDMENT/DEMOLITION OF HISTORIC STRUCTURES

To see if the Town will vote to amend Title VI, Article 6 of the Town Bylaws (“Historically or Architecturally Significant Buildings”) to amend the definition of “Significant Building” to

include any building more than 50 years of age at the time of inquiry, or any building built on or before January 1, 1968; or take any action related thereto.

(Inserted at the request of Leonard Kardon and ten registered voters)

This article was inserted upon the resident petition of Mr. Leonard Kardon, who I expect will present the rationale for same at hearing. However, having spoken with Mr. Kardon, the intent of the article in my view is to expand the scope of which buildings in Arlington require review and approval of the Historical Commission prior to issuance of a permit for total demolition. While the proposal is clear, the impact of the requested revision however would very likely be more dramatic than intended, because “demolition” within the second clause of its definition in the bylaw often includes renovations.¹ Accordingly, I anticipate that Mr. Kardon may propose a more comprehensive examination of the Historical Commission Bylaw and related regulations to achieve his intended result of expanding what should be considered architecturally significant for the purposes of preventing total demolitions without overly regulating such structures.

¹ As defined in Title VI, Article 6, “‘Demolition’ the act of pulling down, destroying, removing, or razing a building, or commencing the work of total or substantial destruction with the intent of completing the same. A structure is considered to be demolished if it is destroyed due to the owner's failure to maintain a watertight and secure structure. A structure shall also be considered to be demolished if more than twenty-five percent (25%) of the front or side elevations are removed or covered. Each elevation shall be calculated separately.”



**Town of Arlington
Legal Department**

Douglas W. Heim
Town Counsel

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Website: www.arlingtonma.gov

To: Board of Selectmen

Cc: Adam Chapdelaine, Town Manager
Kathryn Kozikowski, Animal Control Officer
John Leone, Town Moderator

From: Douglas W. Heim, Town Counsel

Date: March 16, 2018

Re: Annual Town Meeting Warrant Articles ## 10 and 23

I write to provide the Board a summary of the above-referenced warrant articles to assist in the Board's consideration of these articles at its upcoming hearing on March 19, 2018. In the interests of clarity, articles are presented in the order in which they appear on the Warrant. Reference material for Article 10 is annexed hereto.

ARTICLE 10

BYLAW AMENDMENT/ANIMAL CONTROL REGULATIONS

To see if the Town will vote to amend the Town Bylaws to comport with recent changes in state law adopted through Chapter 248 of the Acts of 2016 ("An Act Preventing Animal Suffering and Death"), including but not limited to changes concerning the manner in which dogs may be confined, tethered, and treated; the manner of enforcement and penalties for violation of the Town's Animal Control Bylaws; and the time frame and terms of license applications; or take any action related thereto.

(Inserted at the request of the Town Clerk and the Town Manager)

This article is inserted at the joint request of the Town Clerk and the Animal Control Officer through the Town Manager, and seeks to accomplish three changes to the Town Bylaws, Title VIII, Article 2: Canine Control. Foremost, as the Animal Control Officer shall present, the article seeks to incorporate additional protections against inhumane treatment of dogs into our local ordinances consistent with Chapter 248 of the Acts of 2016. In sum, these protections are twofold:

- First, as provided in State Law, dogs could no longer be tethered for more than five (5) hours at a time within a 24 hour period, or tethered from the hours of 10:00 p.m. to 6:00 a.m. unless for 15 minutes or less and attended by an owner or keeper. Certain exceptions already in place in our bylaws would still apply.
- Second, as also provided in the Acts of 2016, animals could no longer be left inside cars during periods of extreme heat or cold, and the Animal Control Officer, law enforcement officers, and fire fighters would be empowered, (though not required) to rescue the animal from a vehicle. Such an operation would be immune from liability, but cannot be employed for an ulterior purpose.
- Third, fines associated with the foregoing would be included or updated, as well as fees and late fees for dog licenses as requested by the Town Clerk.

A draft proposed vote for your consideration follows below:

VOTED: That Title VIII of the Town Bylaws ("Public Health and Safety") Article 2: Canine Control be and hereby is amended in Sections 1.B and 4.F, as follows

Section 1. Dogs

B. Chaining or Tethering Dogs and Humane Conditions

- 1. No person owning or keeping a dog shall chain or tether a dog to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than ~~24 consecutive hours~~ 5 hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper. A tethering so employed shall not allow the dog to leave the owner's, guardian's or keeper's property. The tether shall be designed for dogs and no logging chains or other lines or devices not designed for tethering dogs shall be used. No chain or tether shall weigh more than 1/8 of the dog's body weight. Nothing in this section shall be construed to prohibit a person from walking a dog on a hand-held leash. No dog under the age of 6 months shall be tethered outside for any length of time.*
- 2. A person owning or keeping a dog may confine such dog outside, subject to the restrictions in this section, through the use of any of the following methods:*
 - a. inside a pen or secure enclosure, if the following conditions are met:*
 - i. the pen or secure enclosure shall have adequate space for exercise with a dimension of at least 100 square feet; provided, however, that commercial dog kennels with pens intended for the temporary boarding of dogs shall be exempt from this requirement;*
 - ii. the pen or secure enclosure is constructed with chain link or other similar material as determined by the Building Inspector, with all 4 sides enclosed; and*
 - iii. the minimum height of the fence shall be adequate to successfully confine the dog;*
 - b. a fully fenced, electronically fenced or otherwise securely enclosed yard, wherein a dog has the ability to run but is unable to leave the enclosed yard; or*
 - c. a trolley system or a tether attached to a pulley in a cable run, if the following conditions are met:*
 - i. only 1 dog shall be tethered to each cable run;*
 - ii. the tether shall be attached to a properly fitting collar or harness worn by the dog, with enough room between the collar and the dog's throat through which 2 adult fingers may fit; provided, however, that a choke collar and a pinch collar shall not be used to tether a dog to a cable run;*
 - iii. there shall be a swivel on at least 1 end of the tether to minimize tangling of the tether;*

- iv. *the tether and cable run must each be at least 10 feet in length. The cable must be mounted at least 4 feet but not more than 7 feet above ground level; and*
 - v. *the length of the tether from the cable run to the dog's collar or harness shall allow continuous access to clean water and appropriate shelter at all times as described herein; provided, however, that a trolley system or tether shall be of appropriate configuration to confine the dog to the owner's, guardian's or keeper's property, to prevent the trolley system or tether from extending over an object to an edge that could result in injury to or strangulation of the dog and to prevent the trolley system or tether from becoming tangled with other object or animals.*
3. *A person owning or keeping a dog confined outside in accordance with this section shall provide the dog with access to clean water and appropriate dog shelter. The dog shelter shall allow the dog to remain dry and protected from the elements and shall be fully enclosed on at least 3 sides, roofed and have a solid floor. The entrance to the shelter shall be flexible to allow the dog's entry and exit, and sturdy enough to block entry of weather elements. The shelter shall contain clean bedding and shall be small enough to retain the dog's body heat and large enough to allow the dog to stand, lie down and turn comfortably. The enclosure shall be structurally sound and in good repair. Suitable drainage shall be provided so that water, ice or waste is not standing in or around the shelter.*
 4. *No person owning or keeping a dog shall leave a dog chained or tethered outside for longer than ~~24 consecutive hours~~ 5 hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper.*
 5. *Exceptions to the above restrictions on outdoor confinement shall be made for dogs actively engaged in conduct directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products, if the restraint is reasonably necessary for the safety of the dog.*
 6. *No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or tethering at any time. For the purposes of this subsection, "cruel conditions and inhumane chaining or tethering" shall include, but not be limited to, the following conditions:*
 - a. *filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;*
 - b. *taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; ~~and~~*
 - c. *subjecting a dog to dangerous conditions, including attacks by other animals-;*

d. leaving a dog outside when a weather advisory, warning or watch is issued by a local, state or federal authority or when outside environmental conditions including, but not limited to, extreme heat cold, wind, rain, snow or hail pose and adverse risk to the health or safety of the dog, unless tether is for not more than 15 minutes; and

7. No person shall confine an animal in a motor vehicle in a manner that could reasonably be expected to threaten the health of the animal due to exposure to extreme heat or cold.

a. After making reasonable efforts to locate a motor vehicles owner, an animal control officer, law enforcement officer or fire fighter may enter a motor vehicle by any reasonable means to protect the health and safety of an animal. Such personnel shall leave written notice is a secure and conspicuous location on or in the motor vehicle bearing the officer's or fire fighter's name and title and the address of the location where the animal may be retrieved. The owner may retrieve the animal only after pavement of all charges that have accrued for the maintenance, care, medical treatment and impoundment of the animal.

b. An animal control officer, law enforcement officer or fire fighter who removes or otherwise retrieves an animal from a motor vehicle under subsection (a), and the Town shall be immune from criminal or civil liability that might otherwise result from removal.

8. A person who violates ~~this~~ sections 1 through 6 above shall, for a first offense, be issued a written warning or punished by a fine \$50, for a second offense, be punished by a fine of \$100200 and for a third or subsequent offense, be punished by a fine of \$300500, and be subject to impoundment of the dog in a local shelter at the owner's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

A person who violates section 7 shall, for the first offense be punished by a fine of \$150, for a second offense, be punished by a fine of \$300, and for a third and each subsequent offense, by a fine of \$500, and may be subject to prosecution under G.L. c. 272 section 77.

and;

F. Fees

2. Failure to comply; penalties.

a. Penalty for failure to comply with licensing requirements. Failure to comply with this section shall be punishable by a fine of \$50.

b. Additional late fees. Failure to comply with this section within the first Thursday following 45 business days of the date that the licensing or re-licensing obligation arises shall be punishable by a fine of \$50 and failure to comply with this section within 90 days of the date that the licensing or re-licensing obligation arises shall be punishable by an additional fine of \$50. An additional \$50 fine shall be applied where owners fail to register a dog for an entire calendar year, due upon registration the

following year. These late fees shall be in addition to any other applicable penalty provided for in this Bylaw.

ARTICLE 23

ENDORSEMENT OF CDBG APPLICATION

To see if the Town will vote to endorse the application for Federal Fiscal Year 2019 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto..

(Inserted by the Board of Selectmen and at the request of the Town Manager)

This article presents the annual vehicle for consideration and endorsement of Community Development Block Grant expenditures. Members of the Planning Department are expected to present a summary of grants for the Board's approval.

REFERENCE MATERIAL

Warrant Article #10

From the Session Laws of 2016:

AN ACT PREVENTING ANIMAL SUFFERING AND DEATH

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Section 174E of chapter 140 of the General Laws, as appearing in the 2014 Official Edition, is hereby amended by striking out, in lines 2 to 4, inclusive, the words “to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than 24 consecutive hours” and inserting in place thereof the following words:- for longer than 5 hours in a 24-hour period and outside from 10:00 p.m. to 6:00 a.m., unless the tethering is for not more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper.

SECTION 2. Said section 174E of said chapter 140, as so appearing, is hereby further amended by striking out subsection (d) and inserting in place thereof the following subsection:-

(d) A person shall not leave a dog outside when a weather advisory, warning or watch is issued by a local, state or federal authority or when outside environmental conditions including, but not limited to, extreme heat, cold, wind, rain, snow or hail pose an adverse risk to the health or safety of the dog based on the dog's breed, age or physical condition, unless the tethering is for not more than 15 minutes.

SECTION 3. Said section 174E of said chapter 140, as so appearing, is hereby further amended by striking out subsection (e) and inserting in place thereof the following subsection:-

(e) An exception to a restriction on outdoor confinement under this section that is reasonably necessary for the safety of a dog shall be made for a dog that is: (i) present in a camping or recreational area pursuant to the policy of the camping or recreational area; or (ii) actively engaged in conduct that is directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products.

SECTION 4. Said section 174E of said chapter 140, as so appearing, is hereby further amended by striking out, in line 87, the figure “\$100” and inserting in place thereof the following figure:- \$200.

SECTION 5. Said section 174E of said chapter 140, as so appearing, is hereby further amended by striking out, in line 89, the figure “\$300” and inserting in place thereof the following figure:- \$500.

SECTION 6. Said section 174E of said chapter 140, as so appearing, is hereby further amended by inserting after the word “owner’s”, in line 90, the following word:- , keeper’s.

SECTION 7. Said section 174E of said chapter 140, as so appearing, is hereby further amended by adding the following subsection:-

(h) A special police officer appointed by the colonel of the state police at the request of the Massachusetts Society for the Prevention of Cruelty to Animals and the Animal Rescue League of Boston under section 57 of chapter 22C may enforce this section following the same procedures relating to notice and court procedure in section 21D of chapter 40 for the non-criminal disposition of a violation, if an animal control officer contacted by either of these agencies in response to a violation of this section is unresponsive or unavailable.

SECTION 8. Said chapter 140 of the General Laws is hereby amended by inserting after section 174E the following section:-

Section 174F. (a) A person shall not confine an animal in a motor vehicle in a manner that could reasonably be expected to threaten the health of the animal due to exposure to extreme heat or cold.

(b) After making reasonable efforts to locate a motor vehicle’s owner, an animal control officer, as defined in section 136A, law enforcement officer or fire fighter may enter a motor vehicle by any reasonable means to protect the health and safety of an animal. An animal control officer, law enforcement officer or fire fighter may enter the motor vehicle for the sole purpose of assisting the animal and may not search the vehicle or seize items found in the vehicle unless otherwise permitted by law.

(c) An animal control officer, law enforcement officer or fire fighter who removes or otherwise retrieves an animal under this section shall leave written notice in a secure and conspicuous location on or in the motor vehicle bearing the officer's or fire fighter’s name and title and the address of the location where the animal may be retrieved. The owner may retrieve the animal only after payment of all charges that have accrued for the maintenance, care, medical treatment and impoundment of the animal.

(d) An animal control officer, law enforcement officer or fire fighter who removes or otherwise retrieves an animal from a motor vehicle under subsection (b), and the agency or municipality that employs the officer or fire fighter shall be immune from criminal or civil liability that might otherwise result from the removal.

(e) After making reasonable efforts to locate a motor vehicle's owner, a person other than an animal control officer, law enforcement officer or fire fighter shall not enter a motor vehicle to remove an animal to protect the health and safety of that animal in immediate danger unless the person: (i) notifies law enforcement or calls 911 before entering the vehicle; (ii) determines that the motor vehicle is locked or there is no other reasonable means for exit and uses not more force than reasonably necessary to enter the motor vehicle and remove the animal; (iii) has a good faith and reasonable belief, based upon known circumstances, that entry into the vehicle is reasonably necessary to prevent imminent danger or harm to the animal; and (iv) remains with the animal in a safe location in reasonable proximity to the vehicle until law enforcement or another first responder arrives.

(f) A person who removes an animal from a motor vehicle pursuant to subsection (e) shall be immune from criminal or civil liability that might otherwise result from the removal.

(g) A violation of subsection (a) shall be a civil infraction punishable by a fine of not more than \$150 for a first offense, by a fine of not more than \$300 for a second offense and by a fine of not more than \$500 for a third or subsequent offense.

(h) Nothing in this section shall preclude prosecution under section 77 of chapter 272.

Approved, August 19, 2016



**Town of Arlington
Office of the Town Manager**

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Assistant Town Manager

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To: Members of the Board of Selectmen/ Board Administrator

Cc: Adam Chapdelaine, Town Manager

Doug Heim, Town Counsel

From: Jim Feeney, Assistant Town Manager

RE: Warrant Article #15

Date: March 15, 2018

In preparation for the Board's consideration of the above-referenced warrant article, the Police Department provided the following information regarding disturbance calls further classified as loud parties. This reference information intends to provide additional context for consideration, depicting first the specific experience on Crosby St., and then separately the general experience across Town with loud and disruptive parties in calendar year 2017:

Figure 1: Crosby St. (2017)

Location	Date	Time
39 Crosby St.	7/23/2017	8:29pm*
39 Crosby St.	7/23/2017	4:57pm*
39 Crosby St.	7/23/2017	3:42pm*
39 Crosby St.	7/23/2017	2:41pm*
39 Crosby St.	7/23/2017	2:04pm

* Denotes Reporting Party from same household

Figure 2: Rest of Town (Excluding Crosby St., 2017)

Month	# of APD calls	3am-6pm	6pm-8pm	8pm-9pm	9pm-3am
January	1	0	0	0	1
February	3	0	0	0	3
March	2	0	1	0	1
April	2	0	0	0	2
May	4	0	1	0	3
June	9	0	0	0	9
July	5	0	0	0	5
August	1	0	0	0	1
September	2	0	0	0	2
October	4	0	0	0	4
November	1	0	0	0	1
December	2	0	0	0	2
<i>Total</i>	<i>36</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>34</i>

Notes: Of the 36 calls, 4 were received on weekdays, all others on weekends and holidays

Taken together, there were 41 total calls for service regarding disruptive parties, or approximately .79 calls per week on average annually. Understandably, there is no precise threshold limit which qualifies the matter under consideration as a community issue; however, when evaluating the merits of any proposed bylaw or amendment thereto, especially one that requires careful balancing between protecting public well-being and what could potentially be perceived as infringement on private property rights, it is important to contemplate the frequency or magnitude of the issue. On this record, the figures above are offered in an attempt to articulate the Town's experience with loud parties, and aid in the qualifying evaluation at hand— does this experience warrant a proactive, non-negligible investment of administrative resources to regulate.

Perhaps the proposal under consideration, if passed, could provide the tool of additional leverage should similar situations arise in the future. Further, it could possibly, in theory, even serve to prevent calls for police service through neighbor notification. Although if early experience with the Good Neighbor Agreement is any indication, it is likely there will continue to be reactive calls for service despite best attempts at preventing them. Nevertheless, in the absence of the wisdom to predict the occurrence or not of future incidents and their disposition, it remains the case the Police Department will continue to possess long-held tools at their disposal to address such calls for service on a case by case basis through their sensible application of professional discretion should this proposal not receive favorable action.



Town of Arlington
Department of Health and Human Services
Office of the Board of Health
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MEMO

To: Board of Selectmen
From: Natasha Waden, Public Health Director
Date: February 26, 2017
RE: Health Department Comments- Article 15

The Health Department has reviewed Article 15, which looks to amend Title V, Article 12 of the Town Bylaws as it relates to noise abatement and has the following comments:

The current bylaw establishes a maximum sound level of 85 dB (A) for sounds other than those associated with construction or maintenance work; practically speaking, a noise meter would not be used to measure the sound generated from a party or event. The effective intent of the noise abatement bylaw as it relates to maximum noise levels is to ensure that fixed, continuous sources of noise do not exceed 85 dB(A), as lasting exposure to sounds above this threshold could be detrimental to public health.. Common examples of applications of the decibel threshold include HVAC units in disrepair, the placement of backup generators, restaurant exhaust systems and other equipment using motors. Whereas an event or party is a single, temporary occurrence and the noise generated by a group of people can be fleeting and highly variable, it would be challenging to accurately measure this type of noise given the fluctuating magnitudes, and would need to be conducted over some extended period of time. For sounds associated with human activity, including the operation of public address loud speakers, and not the operation of equipment or machinery, the effective intent of the bylaw is not to place sound limits, but rather to limit the timeframe the activity is permitted. This type of activity is commonly dealt with as a non-measured noise disturbance by APD who manage issues related to disturbing the peace. As the proponent noted, the Health Department would not have personnel available at the this time of day, or on weekends to measure noise levels of parties. Additionally, if the Health Department were to be the responsible department to enforce a neighborhood communication plan for parties of more than 10 people, it would be difficult for our department to ensure compliance with such a requirement and/or conduct spot checking. The Health Department's recommendation would be to investigate the number of complaints received by APD and the time of day that these types of complaints are received, prior to making any changes to the Bylaw.

In English-

This warrant serves to amend Title 5 Section 12 of the current Arlington Bylaws to set parameters for parties and events in individual homes. The current Bylaw primarily focuses on heavy machinery. This warrant looks to separate construction work done at an individual home with parties and events.

This warrant would include

(1) Adjusting decibel allowances as well as creating a way to measure the decibels on the weekends (not sure how to do the last part) and (2) adjusting party/event hours and (3) a formal advanced notice communication process with neighbors when parties/events occur.

Currently the decibel is set to 85. This is not something that can be enforced by the police and is typically done by Health and Human Services. However, parties and events in individual homes are typically on the weekends when HHS is not working.

Currently the hours are set from 9am-9pm. Parties can be as loud and disruptive as possible during those hours.

Also in this warrant we would ask for a communication process with the neighborhood for parties of more than 10 people so that the neighbors can make other plans.

In the new bylaw there would be an exemption process for events i.e. porch fest.

Article 17 – Demo Delay Bylaw Expansion

Teardowns

- Are they a problem?
- Is the Demo Delay Bylaw a solution?

Negative effects of teardowns

- Disrupt the character of our neighborhoods
- Replace *relatively* affordable, smaller houses with large luxury style homes
- About 20-25 per year over last few years
- Master Plan: “High residential real estate values has led to demolition of smaller scale houses and their replacement with large houses out of scale with the existing neighborhood.”
- Newton study: "It is important to recognize that the city's heritage includes the 20th century and the type and style of houses distinctive to that time [(Bungalows, Cape Cods, Two-Story Colonials, Ranches, Split-Levels and others)]. It is also important for the city to protect these more recent historic resources using the same standards it employs for much older buildings."

Sample

Before



After



Sample

Before



After



Sample streetscapes to protect



458 Washington Street

MEMBER PDIC | MEMBER SPF

New Wellesley bylaw could make town less of a teardown target

April 26, 2017 by bbrown — [Leave a Comment](#)

After a school vacation break, a refreshed Wellesley Town Meeting was right back at it this week mulling another significant proposed bylaw addressing the changing face of the town's housing market.

And like the [TLAG Amendment to the Large House Review bylaw](#) that passed two weeks ago, the [Historic Preservation Demolition Review bylaw](#) got Town Meeting's blessing this week. The demolition review bylaw passed via a clear voice vote, whereas the TLAG vote was closer, and determined by

Demo Delay Bylaw

- Currently covers list of about 1200 properties determined to be historically significant or in historic districts (planning to add 100 or so)
- Application to demo listed property referred to AHC
- AHC holds hearing within 30 days – “if demolition of the significant building would be detrimental to the historical or architectural heritage or resources of the Town, such building shall be considered a preferably-preserved significant building.”
- Demolition then delayed for one year from application date

Some Cities and Towns that use age of house rather than list

- Newton - fifty or more years old
- Cambridge - fifty years or more old
- Woburn - seventy-five (75) years or more old
- Wellesley - built prior to December 31, 1949
- Weston - constructed by 1945
- Watertown - 50 years old or older

Mass. Historical Commission

2010 Preservation Guide – “Most communities establish a base-line age criterion, usually buildings 50 or 75 years or older.”

2016 Presentation:

Age Based
Demolition Delay Bylaws and Ordinances

Properties meeting a certain age criteria are initially subject to review by the Local Historical Commission.

1915

1912

Counting House of the Textile Mills 1870

This type of bylaw/ordinance is best for most cities and towns.

2. Types of Demolition Delay Bylaws and Ordinances

Impacts

- Increased AHC workload
- Increased AHC budget
- Tax Growth Impact:
 - \$300-350K improvement per house
 - \$3600-\$4300 “new growth” tax per house
 - \$36,000-\$60,000 assuming 10-15 teardowns avoided (some will just be pushed to next year)

Discussion

- Are teardowns something we need to address?
- Is the Demo Delay Bylaw expansion worth trying?
- Next steps

Name of Reviewer

CDBG Subcommittee

Date

7-Mar-18

GRANT EVALUATION CRITERIA

Please indicate whether each Comparative Criteria Category is "Highly Advantageous", "Advantageous", or "Not Advantageous". "Highly Advantageous" receives a score of 3, "Advantageous" receives a score of 2, and "Not Advantageous" receives a score of 1. Please fill in the total score for each application.

Applicant	Housing Corporation of Arlington	Project	Affordable Housing Capital Improvements	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit		X		2
4. Encouraging Partnerships			X	1
5. Leveraged Funds	X			3
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				14

Notes/Summary Statement

Applicant	Weatherization and Housing Rehabilitation	Project	Arlington Home Improvement Loan Program	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need		X		2
2. Resources & Capacity		X		2
3. Cost Benefit			X	1
4. Encouraging Partnerships			X	1
5. Leveraged Funds			X	1
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				9

Notes/Summary Statement

Applicant	Arlington Boys and Girls Club	Project	Summer Scholarships	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit	X			3
4. Encouraging Partnerships		X		2
5. Leveraged Funds		X		2
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				15

Notes/Summary Statement

Applicant	Arlington Boys and Girls Club	Project	Jobs, Jobs, Jobs Program	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit	X			3
4. Encouraging Partnerships		X		2
5. Leveraged Funds			X	1
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				14

Notes/Summary Statement

Applicant	Arlington High School	Project	Athletic Fee Scholarships	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit		X		2
4. Encouraging Partnerships			X	1
5. Leveraged Funds			X	1
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				12

Notes/Summary Statement

Applicant	Arlington Housing Authority	Project	Operation Success Learning Center	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit		X		2
4. Encouraging Partnerships		X		2
5. Leveraged Funds			X	1
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				13

Notes/Summary Statement

Applicant	Arlington Youth Counseling Center (AYCC)	Project	Mental Health Services for Youth and Families	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit	X			3
4. Encouraging Partnerships		X		2
5. Leveraged Funds	X			3
6. Self Sufficiency		X		2
7. New Public Services Program			X	1
Total Score				17

Notes/Summary Statement

Applicant	Council on Aging	Project	Adult Day Health Services/Scholarships	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit	X			3
4. Encouraging Partnerships		X		2
5. Leveraged Funds		X		2
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				15

Notes/Summary Statement

Applicant	Council on Aging	Project	Transportation Enterprise Fund	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity	X			3
3. Cost Benefit	X			3
4. Encouraging Partnerships		X		2
5. Leveraged Funds	X			3
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				16

Notes/Summary Statement

Applicant	Council on Aging	Project	Volunteer Coordinator	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity	x			3
3. Cost Benefit	x			3
4. Encouraging Partnerships		x		2
5. Leveraged Funds		x		2
6. Self Sufficiency			x	1
7. New Public Services Program			x	1
Total Score				15

Notes/Summary Statement

Applicant	Fidelity House	Project	Jobs, Jobs, Jobs Program	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity	x			3
3. Cost Benefit		x		2
4. Encouraging Partnerships		x		2
5. Leveraged Funds			x	1
6. Self Sufficiency			x	1
7. New Public Services Program			x	1
Total Score				13

Notes/Summary Statement

Applicant	Fidelity House	Project	Menotomy Manor Outreach Program	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity	x			3
3. Cost Benefit		x		2
4. Encouraging Partnerships		x		2
5. Leveraged Funds		x		2
6. Self Sufficiency			x	1
7. New Public Services Program			x	1
Total Score				14

Notes/Summary Statement

Applicant	Recreation Department	Project	Program Scholarships	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity	x			3
3. Cost Benefit		x		2
4. Encouraging Partnerships		x		2
5. Leveraged Funds			x	1
6. Self Sufficiency			x	1
7. New Public Services Program			x	1
Total Score				13

Notes/Summary Statement

Applicant	Planning and Community Development De	Project	ADA-Compliant Spy Pond Trails	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity		x		2
3. Cost Benefit	x			3
4. Encouraging Partnerships	x			3
5. Leveraged Funds		x		2
6. Self Sufficiency	x			3
7. New Public Services Program		x		2
Total Score				18

Notes/Summary Statement

Applicant	Arlington Commission on Disability	Project	Curb Cut Ramp Project	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	x			3
2. Resources & Capacity		x		2
3. Cost Benefit	x			3
4. Encouraging Partnerships		x		2
5. Leveraged Funds		x		2
6. Self Sufficiency			x	1
7. New Public Services Program		x		2
Total Score				15

Notes/Summary Statement

Applicant	Arlington Department of Public Works	Project	ADA-Compliant Curb Cut Ramps+Sidewalk	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity		X		2
3. Cost Benefit		X		2
4. Encouraging Partnerships		X		2
5. Leveraged Funds		X		2
6. Self Sufficiency		X		2
7. New Public Services Program		X		2
Total Score				15

Notes/Summary Statement

Applicant	Food Link, Inc.	Project	Acquisition of Operations Location	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need	X			3
2. Resources & Capacity		X		2
3. Cost Benefit	X			3
4. Encouraging Partnerships	X			3
5. Leveraged Funds	X			3
6. Self Sufficiency		X		2
7. New Public Services Program		X		2
Total Score				18

Notes/Summary Statement

Applicant	Planning and Community Development De	Project	Planners	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need				0
2. Resources & Capacity				0
3. Cost Benefit				0
4. Encouraging Partnerships				0
5. Leveraged Funds				0
6. Self Sufficiency				0
7. New Public Services Program				0
Total Score				Exempt

Notes/Summary Statement

Applicant	Planning and Community Development De	Project	Planning Studies	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need				0
2. Resources & Capacity				0
3. Cost Benefit				0
4. Encouraging Partnerships				0
5. Leveraged Funds				0
6. Self Sufficiency				0
7. New Public Services Program				0
Total Score				Exempt

Notes/Summary Statement

Applicant	Vision 2020	Project	Annual Town Survey 2018	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need		X		2
2. Resources & Capacity	X			3
3. Cost Benefit		X		2
4. Encouraging Partnerships		X		2
5. Leveraged Funds	X			3
6. Self Sufficiency			X	1
7. New Public Services Program			X	1
Total Score				14

Notes/Summary Statement

Applicant	Planning and Community Development De	Project	Grants Administrator (salary + benefits)	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need				0
2. Resources & Capacity				0
3. Cost Benefit				0
4. Encouraging Partnerships				0
5. Leveraged Funds				0
6. Self Sufficiency				0
7. New Public Services Program				0
Total Score				Exempt

Notes/Summary Statement

Applicant	Planning and Community Development De	Project	General Administration	
Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)	Score
1. Community Need				0
2. Resources & Capacity				0
3. Cost Benefit				0
4. Encouraging Partnerships				0
5. Leveraged Funds				0
6. Self Sufficiency				0
7. New Public Services Program				0
Total Score				Exempt
Notes/Summary Statement				

TOWN OF ARLINGTON



Report to Annual Town Meeting 2018 Article 23 Endorsement of CDBG Application

We are pleased to submit the Community Development Block Grant (CDBG) application for program year 44 (July 1, 2018 through June 30, 2019). Applications were due on January 31, 2018 and reviewed on February 26, 2018 at the Board of Selectmen's public hearing. The CDBG Subcommittee met on March 1, 2018 and March 7, 2018 to review the applications and develop the following budget for the use of CDBG funds. This memorandum describes each of the requests and the recommended budget allocations.

The Town of Arlington expects to receive **\$1,019,219** in new grant funds from the U.S. Department of Housing and Urban Development for the period July 1, 2018 through June 30, 2019. This is a reduction of **\$10,368** from the current year's allocation. The potential reduction is based upon the average percentage reduction in allocations the Town received in CDBG funds from the past five years. In addition, the Town also anticipates new program income and reprogrammed prior year's CDBG funds. Refer to attached spreadsheet for further details. The following proposed allocations would expend the total anticipated amount of **\$1,442,269**. Many of the programs and activities are a continuation of ongoing programs and activities.

Were the Town to receive less or more than the estimated allocation, the CDBG Subcommittee would suggest that an overall equal percent reduction or increase be applied to all funding recommendations. Exempt CDBG activities which impact staffing and future planning will not receive the same level of reductions contingent upon final budgetary allocations from the federal government. Should CDBG funding be eliminated, the town will consider a plan to address service and programming impacts.

The following is a summary of the requests for funds and the corresponding recommended allocations. All requests have been placed into one of five categories: *Rehabilitation/Housing, Public Services, Public Facilities and Improvements, Planning, and Administration.*

Projects/activities must meet one of the following HUD National Objectives:

Low/Moderate Income Area Benefit (LMA): the project/activity meets the needs of persons residing in an area where at least 33.33% of the residents are low or moderate income persons.

Low/Moderate Income Clientele (LMC): the activity benefits a group of persons (rather than residents in a particular area) 51% of whom are low or moderate income persons. The following groups are presumed to be Low/Moderate: abused children, battered spouses, elderly persons, and adults meeting the **U.S. Bureau of Census' Current Population Reports** definition of "severely disabled," homeless persons, illiterate adults and persons living with AIDS.

Low/Moderate Housing (LMH): The project will provide or improve permanent residential structures which, upon completion, will be occupied by low and moderate income households. This includes but is not limited to acquisition or rehabilitation. Housing can be either owner or renter occupied units in one family or multi-family structures.

Slum or Blighted Area (SBA): the project is in a designated slum/blighted area as defined under State or local law and will address conditions that qualified the area as slum or blighted.

Spot Blight (SBS): the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety.

CDBG Subcommittee

Adam Chapdelaine, Town Manager

Dan Dunn, Selectman

Jennifer Raitt, Director of Planning and Community Development

Clarissa Rowe, Selectman

Julie Wayman, CDBG Administrator

**Community Development Block Grant
Annual Action Plan
July 1, 2018- June 30, 2019**

REHABILITATION/HOUSING

Affordable Housing Portfolio Capital Improvements, Housing Corporation of Arlington: This request for \$200,000 would be used to make improvements to HCA's portfolio of existing affordable rental housing. This project is expected to benefit six households and complies with national objective LMH. Funding is recommended at \$200,000.

Arlington Home Improvement Loan Program, Weatherization and Housing Rehabilitation: This request for \$150,000 would provide low- to moderate-income property owners of one- to four-family homes a low-interest (1.75 %) and deferred-payment loan to assist with the renovation of their properties. The loans enable the owners to make repairs, bring properties into compliance with building, health and safety code standards, and abate lead-based paint. The Arlington Home Rehabilitation Program also provides technical and contractor procurement services. This project is expected to benefit 12 households and complies with national objective LMH. Due to an ongoing and significant reduction in qualifying loan applications, CDBG funding is recommended at \$25,000. It is recommended the program utilize their unused CDBG grant funding and program income generated during fiscal years 2015, 2016, and 2017, totaling over \$450,000. CDBG staff will be working with the program to create a detailed plan to expend these funds.

PUBLIC SERVICES

Summer Scholarships, Arlington Boys & Girls Club: This request for \$20,000 would provide scholarships to income-eligible households who participate in Boys & Girls Club activities. The program provides financial assistance to households with limited resources for such activities as after school care, summer camp, instructional classes, and preschool. Each recipient is also required to share in the cost of the program, based on their ability to pay. This project is expected to benefit 52 individuals and complies with national objective LMC. Funding is recommended at \$15,500.

Jobs, Jobs, Jobs Program, Arlington Boys & Girls Club: This request for \$5,000 would fund a summer employment program for income-eligible youth in grades nine, ten, and eleven. Funding would pay for the teens to be employed as recreation assistants at the club and would provide service to other income-qualified youth. The program provides teens the opportunity to learn job skills, including skills in childcare, and recreation leadership skills. This project is expected to benefit eight individuals and complies with national objective LMC. Funding is recommended at \$5,000.

Athletic Fee Scholarships, Arlington High School Athletic Department: This request for \$10,000 would provide athletic scholarships for Arlington High School students. The funds would be used for income-eligible students who cannot afford to pay the annual activity fee for various athletic

programs offered. This project is expected to benefit 30 individuals and complies with national objective LMC. Funding is recommended at \$8,000.

Operation Success Learning Center, Arlington Housing Authority: This request for \$6,000 would pay for the operating costs of a homework support program for junior high school students living in Menotomy Manor, an Arlington Housing Authority property. Trained volunteers and active and retired teachers from the community provide homework tutoring. This project is expected to benefit 20 individuals and complies with national objective LMA. Funding is recommended at \$6,000.

Mental Health Services for Youth and Families, Arlington Youth Counseling Center: This request for \$10,000 would subsidize the costs of counseling services to income eligible households. AYCC clinicians provide individual and/or group counseling services in each of the elementary schools, Ottoson Middle School, and Arlington High School. The CDBG allocation defrays the cost of out-of-pocket expenses that are not covered by a client's insurance or is used for children and families that are without support or cannot afford the fee scale. This project is expected to benefit 15 individuals and complies with national objective LMC. Funding is recommended at \$6,000.

Adult Day Health Services/Scholarships, Council on Aging: This request for \$8,000 would provide scholarships for elderly to utilize the Adult Day Health Services, through the Cooperative Elder Services, Inc. The program provides a safe and therapeutic adult day care service, meals and other social programs at a very low cost for those who, due to physical and/or psychological limitations, cannot be left alone at home. This project is expected to benefit 28 individuals and complies with national objective LMC. Funding is recommended at \$5,000.

Transportation Enterprise Fund, Council on Aging: This request for \$35,000 would fund the transportation services that are offered to Arlington seniors. The transportation program brings seniors to medical appointments and local stores, helping seniors remain independent and active in the community. This project is expected to benefit 265 individuals and complies with national objective LMC. Funding is recommended at \$36,500.

Volunteer Coordinator, Council on Aging: This request for \$56,806 would fund the position of Volunteer Coordinator. The coordinator supervises and coordinates volunteers and manages the van and transportation program and is essential to the Council on Aging's mission to engage senior citizens in community participation. The funds received would be used for the base salary of the staff person plus all fringe benefits. This project is expected to benefit 495 individuals and complies with national objective LMC. Funding is recommended at \$53,883.

Jobs, Jobs, Jobs Program, Fidelity House: This request for \$5,000 would fund a summer employment program for income-eligible youth in grades nine, ten, and eleven. Funding would pay for the teens to be employed as recreation assistants at Fidelity House and would provide service to other income-qualified youth. The program provides teens the opportunity to learn job skills, including skills in childcare, and recreation leadership skills. This project is expected to benefit four individuals and complies with national objective LMC. Funding is recommended at \$5,000.

Menotomy Manor Outreach Program, Fidelity House: This request for \$16,000 would help to defray the cost of programs that Fidelity House manages for the low-income families of Menotomy Manor. This program, created to directly address the developmental needs of Arlington's low-income youth, includes transportation to and from Fidelity House, memberships, participation in all youth programs, on-site programming, and camp memberships for summer day camp. The program's goal is to continue to provide a quality program for 6- to 18-year-olds. This project is expected to benefit 100 individuals and complies with national objective LMC. Funding is recommended at \$14,000.

Program Scholarships, Recreation Department: This request for \$13,000 would provide scholarships for activities offered by the Recreation Department. The program provides income-eligible households an opportunity to participate in recreation programs by providing financial assistance to offset the cost of program fees. This project is expected to benefit over 60 individuals and complies with national objective LMC. Funding is recommended at \$13,000.

PUBLIC FACILITIES AND IMPROVEMENTS

ADA-Compliant Spy Pond Trails, Arlington Conservation Commission: This request for \$67,000 would fund an ADA-compliant trail at Spy Pond Park, as a part of a larger, CPA-funded Spy Pond Park improvement project. The project proposes the use of a natural-looking permeable pavement to create an ADA-compliant path from a newly accessible sidewalk ramp from Pond Lane to a new accessible sidewalk ramp at Linwood Street. Along this route, this material will be used to connect a newly accessible North Beach, South Beach, and water access area at the end of Linwood Street. Funding is recommended at \$67,000.

ADA Compliance Program-Curb Cuts, Arlington Commission on Disability: This request for \$150,000 would construct and reconstruct ADA-compliant sidewalk ramps for the purpose of improving access and pedestrian safety for the elderly and disabled. 50 curb cuts would be installed utilizing these funds. This activity complies with national objective LMA. Funding is recommended at \$150,000.

ADA Compliance Program-Curb Cuts, Department of Public Works: This request for \$532,729 would construct and reconstruct ADA-compliant sidewalks and sidewalk ramps for the purpose of improving access and pedestrian safety for the elderly and disabled. This project would focus on the sidewalks and ramps on Everett, Fremont, Marrigan, Norcross Rawson, River, Silk, Sunnyside, Tufts, and Warren in East Arlington. If fully funded, this project would construct 58 ramps and over 4,000 feet of sidewalk would be installed utilizing these funds. This activity complies with national objective LMA. Funding is recommended at \$300,000.

Acquisition of Operations Location, Food Link Inc.: This request for \$300,000 would fund the purchase of property in Arlington on which to construct an operations facility. This facility will have ample sorting space, including cold and dry, to meet the growing demands of Food Link operations. A new, more adequate facility will assist Food Link in the daily recovery of food from retailers and farms throughout the region, making it possible to store food until needed by the recipient agencies, allowing Food Link to better serve the growing needs of the Arlington organizations it serves such as the Food Pantry, the Arlington Housing Authority, Arlington EATS, Arlington Council on Aging,

Arlington Boys & Girls Club, and other Arlington programs and agencies. This project is expected to benefit 2,000 individuals and complies with national objective LMC. Funding is recommended at \$300,000.

PLANNING

Planners, Department of Planning and Community Development: This request for \$52,335 to fund a portion of the salary and fringe benefits of Department staff working on CDBG-related activities. Duties and responsibilities involve data gathering and analysis, local and comprehensive planning and zoning, affordable housing studies and implementation. All positions serve under the Director of Planning and Community Development. Funding includes salary plus fringe benefits, which are reimbursed to the Town. This activity is exempt from meeting a national objective. Funding is recommended at \$52,335.

Planning Studies, Department of Planning and Community Development: This request for \$70,000 would fund planning activities to comply with the HUD Rule to Affirmatively Further Fair Housing, including but not limited to hiring a consultant to begin an assessment of fair housing and public outreach related thereto. The Department would also use this funding to update the Town's ADA Self-Evaluation and Transition Plan which would address access to the Town's programming and facilities. This activity is exempt from meeting a national objective. Funding is recommended at \$70,000.

Annual Town Survey 2018, Vision 2020: This request for \$2,000 would continue the annual town Census Insert Survey. Data collected from this survey inform policy-setting for the town and other planning activities. This activity is exempt from meeting a national objective. Funding is recommended at \$2,000.

ADMINISTRATION

Community Development Block Grant Administrator, Department of Planning and Community Development: This request for \$75,000 funds the position of Community Development Block Grant Administrator who serves under the Director of Planning and Community Development. The Administrator is responsible for the daily financial and programmatic administration of the CDBG program and overall coordination and management of grant activities. Related costs include salary and reimbursement to the Town for fringe benefits. This activity is exempt from meeting a national objective. Funding is recommended at \$75,000.

General Administration, Department of Planning and Community Development: This request for \$15,000 would fund the operating and administrative costs of the CDBG program. This budget item provides for costs of overall program management, coordination, monitoring, training, membership dues, and evaluation. This activity is exempt from meeting a national objective. Funding is recommended at \$15,000.

WARRANT ARTICLE 23 - ANNUAL TOWN MEETING, APRIL 2018
COMMUNITY DEVELOPMENT BLOCK GRANT - PROGRAM YEAR 44 (7/1/18-6/30/19)

			Amount Requested	Compliance with Nat'l Objectives Section 570.200(a)(2)*	CDBG Subcommittee Preliminary Budget
REHABILITATION/HOUSING					
1.	Affordable Housing Capital Improvements	Housing Corporation of Arlington	\$ 200,000	LMH	\$ 200,000
2.	Arlington Home Improvement Loan Program	Weatherization and Housing Rehabilitation Office	\$ 150,000	LMH	\$ 25,000
	Total		\$ 350,000		\$ 225,000
PUBLIC SERVICES					
1.	Summer Scholarships	Arlington Boys and Girls Club	\$ 20,000	LMC	\$ 15,500
2.	Jobs, Jobs, Jobs Program	Arlington Boys and Girls Club	\$ 5,000	LMC	\$ 5,000
3.	Athletic Fee Scholarships	Arlington High School	\$ 10,000	LMC	\$ 8,000
4.	Operation Success Learning Center	Arlington Housing Authority	\$ 6,000	LMA	\$ 6,000
5.	Mental Health Services for Youth and Families	Arlington Youth Counseling Center	\$ 10,000	LMC	\$ 6,000
6.	Adult Day Health Services/Scholarships	Council on Aging	\$ 8,000	LMC	\$ 5,000
7.	Transportation Enterprise Fund	Council on Aging	\$ 35,000	LMC	\$ 36,500
8.	Volunteer Coordinator	Council on Aging	\$ 56,806	LMC	\$ 53,883
9.	Jobs, Jobs, Jobs Program	Fidelity House	\$ 5,000	LMC	\$ 5,000
10.	Menotomy Manor Outreach Program	Fidelity House	\$ 16,000	LMC	\$ 14,000
11.	Program Scholarships	Recreation Department	\$ 13,000	LMC	\$ 13,000
	Total		\$ 184,806		\$ 167,883
PUBLIC FACILITIES AND IMPROVEMENTS					
1.	ADA-Compliant Spy Pond Trails	Conservation Commission+ Planning and Community Development Department	\$ 67,000	LMC	\$ 67,000
2.	ADA Compliance Program-Curb Cuts	Arlington Commission on Disability	\$ 150,000	LMA	\$ 150,000
3.	ADA-Compliant Curb Cut Ramps+Sidewalk	Arlington Department of Public Works	\$ 532,729	LMC	\$ 300,000
4.	Acquisition of Operations Location	Food Link, Inc.	\$ 300,000	LMC	\$ 300,000
	Total		\$ 1,049,729		\$ 817,000
PLANNING					
1.	Planners	Planning and Community Development Department	\$ 52,335	Exempt Activity	\$ 52,335
2.	Planning Studies	Planning and Community Development Department	\$ 70,000	Exempt Activity	\$ 70,000
3.	Annual Town Survey 2018	Vision 2020	\$ 2,000	Exempt Activity	\$ 2,000
	Total		\$ 124,335		\$ 124,335
ADMINISTRATION					
1.	Grants Administrator (Salary + Benefits)	Planning and Community Development Department	\$ 75,000	Exempt Activity	\$ 75,000
2.	General Administration	Planning and Community Development Department	\$ 15,000	Exempt Activity	\$ 15,000
	Total		\$ 90,000		\$ 90,000
TOTAL ALL REQUESTS			\$ 1,798,870		\$ 1,424,218

Last modified 3/14/2018

2018/2019 Estimated Allocation	\$ 1,019,219
Estimated Program Income	\$ 60,000
Re-Programmed CDBG Funds	\$ 363,050
Total Estimated Funds Available	\$ 1,442,269

*HUD National Objectives are defined on page 2

GRANT EVALUATION CRITERIA

The CDBG Subcommittee will use the following criteria to evaluate proposals and make funding recommendations. In order to be considered for funding, a proposed activity must, at minimum, be eligible for funding according to HUD's regulations by meeting at least one of HUD's National Objectives, and address at least one goal of the [Town of Arlington Consolidated Plan](#), which can be found under CDBG on the Town of Arlington's Planning and Community Development page. Application, including Budget Description, must also be complete.

Comparative Criteria Categories	Highly Advantageous (HA)	Advantageous (A)	Not Advantageous (NA)
1. Community Need Does the proposed project address a pressing or significant need in the town of Arlington and demonstrated familiarity with said need? Project goals should be consistent with the Priority Need categories identified in the 5-Year Consolidated Plan	Applicant can demonstrate comprehension of said need, and that the proposed project meets a new or growing need in the community that is either not being met or is underserved by other programs.	Applicant can demonstrate familiarity with said need, and that the proposed project meets an existing need in the community.	It is unclear from the application if the applicant has comprehension of said need, or if the proposed project meets an unmet community need.
2. Resources & Capacity Does the organization have the appropriate level of experienced staff and resources to execute the proposed project and the aptitude to meet the need?	Applicant has had experience with other projects similar to the one proposed and can demonstrate strong staff/resource levels capable of successfully implementing the proposed project.	Applicant has had some experience with other projects similar to the one proposed and has adequate staff/resources capable of completing the proposed project.	Applicant has limited experience with projects similar to the one proposed and it is unclear from the application if there is adequate staff capacity to complete the proposed project.
3. Cost Benefit How does the cost of the proposed project compare to its proposed output and outcome accomplishments?	Proposed project yields a low cost-benefit ratio comparable to similar programs.	n/a	Proposed project yields a high cost-benefit ratio comparable to similar programs.
4. Encouraging Partnerships Does the proposed project involve new or existing partnerships with other service providers in the community?	Applicant and/or proposed activity will encourage new partnerships as a result of the project.	Applicant will utilize existing partnerships to complete the proposed project.	Proposed project does not encourage partnerships.
5. Leveraged Funds Has the organization secured additional funding sources or in-kind support to cover the proposed project?	Applicant has demonstrated the capability of leveraging funds or in-kind support to cover 50% or more of the proposed project costs. The majority of these leveraged funds are committed.	Applicant has demonstrated the capability of leveraging funds or in-kind support to cover some of the project costs.	Applicant has identified few to none additional funds/ in-kind support to cover the proposed project OR the majority of leveraged funds/ in-kind support identified are pending.
6. Self Sufficiency Will the proposed project be self-sufficient and no longer require CDBG funding after one year? After a few years?	Applicant is making a one-time request for funds and has demonstrated that the project is capable of becoming self-sufficient beyond one year of seed-funding.	Applicant has demonstrated that the project is capable of becoming self-sufficient within 2-3 years.	Applicant is attempting to achieve self-sufficiency but anticipates requesting additional funds beyond the next three years.
7. New Public Services Program Is the proposed project offering a new service and is it available from any other providers in the community?	The proposed project offers a new service not provided elsewhere in the Town.	The applicant is seeking funding for a new project or quantifiable increase in level of an existing service.	The proposed project received a CDBG grant in the previous year, is not a new service, and does not propose an increase in the level of an existing service.



Town of Arlington, Massachusetts

Articles for Review:

Summary:

Article 8 Bylaw Amendment/Addition of Certain Delinquent Municipal Fees (tabled from 2/26/18 meeting)
Article 14 Bylaw Amendment/Tree Preservation and Protection (tabled from 3/5/18 meeting)
Article 18 Home Rule Legislation/Appointment of Town Comptroller
Article 19 Home Rule Legislation/Municipal Finance Department

ATTACHMENTS:

Type	File Name	Description
Reference Material	Draft_Final_Votes_and_Comments_for_Articles_14__18__and_19_docx_(00020269xA050C)_(2).docx_(00020293xA050C).docx	Town Counsel Draft FV+C W.A. # 14, 18 and 19



**Town of Arlington
Legal Department**

Douglas W. Heim
Town Counsel

50 Pleasant Street
Arlington, MA 02476
Phone: 781.316.3150
Fax: 781.316.3159
E-mail: dheim@town.arlington.ma.us
Website: www.arlingtonma.gov

MEMORANDUM

TO: Board of Selectmen
FROM: Douglas W. Heim
DATE: March 16, 2018
RE: **Votes and Comments for Articles 14, 18, and 19**

I write to provide the Board the following as draft Votes and Comments and/or revised Votes and Comments for your consideration at Monday's Board of Selectmen meeting regarding the previously heard, above-referenced warrant articles. I note that where existing bylaw provisions are amended by a vote, underlined text signifies new or additional wording, while strikethrough text signifies words and clauses to be eliminated.

**ARTICLE 14 BYLAW AMENDMENT/TREE PRESERVATION
AND PROTECTION**

VOTED: That Title V, Article 16 (Tree Protection and Preservation), Section 4, Procedures and Requirements for Preservation of Trees, be and hereby is amended by striking the amount "\$500" in paragraph "C;" and inserting the following after the words "Tree Fund," and before the words "prior to commencement," "in the amount set by a mitigation schedule approved by the Select Board assigning a value per inch of DBH of Protected Tree(s) to reflect the cost of planting and caring for new public trees"; so as to read as follows:

Section 4. Procedures and Requirements for the Preservation of Trees

A. Removal of Protected Trees on applicable sites shall be prohibited unless such removal is authorized by a written approval of the Tree Plan and commencement of work, in accordance with this Bylaw.

B. In all instances of construction or demolition as defined and applicable herein, the owner of the property shall submit a Tree Plan accompanied by a fee of \$50, to the Tree Warden prior to or concurrent with an application for a building or demolition permit. Additionally, if any Protected Trees were removed during the 12 months preceding the application for a building or demolition permit, such trees shall be accounted for on the Tree Plan to the best of the owner's ability, and shall be mitigated pursuant to paragraph 4.C

C. For each Protected Tree removed, there shall be either (1) a replacement tree planted on the property no later than 180 days after the Certificate of Occupancy is issued, of a minimum caliper of two and a half (2.5) inches and of a species native to the area and expected to reach a height of 50 feet or more at maturity; or (2) a \$500 payment made to the Tree Fund prior to commencement,” “in the amount set by a mitigation schedule approved by the Select Board assigning a value per inch of DBH of Protected Tree(s) to reflect the cost of planting and caring for new public trees, prior to commencement of work on the property, which the Town shall use to plant replacement trees in the vicinity of the tree removal or in other locations in the discretion of the Tree Warden.

D. If the Tree Plan is consistent with the requirements of this Bylaw, the Tree Warden shall so certify in writing approving the Tree Plan and commencement of work. Said certification shall occur within 10 business days. If the Tree Plan as submitted does not satisfy the requirements of this By-law and associated rules and regulations, the Tree Warden shall so notify the applicant with recommendations to achieve compliance. The Tree Warden shall be permitted access to the site during normal business hours to verify and ensure compliance with the approved Tree Plan.

(5 - 0)

COMMENT: The Board also unanimously recommends positive action on this update to a successful bylaw adopted by Town Meeting in 2016, offered by the Tree Committee with the support of the Tree Warden. After a full year working with this bylaw, it has become clear that the current fee set for removing protected trees - \$500 into the Town's Tree Fund (for planting trees in public spaces, and where agreed upon, on private property), is often insufficient to cover the costs of planting replacement trees. Moreover, the fee does not sufficiently account for the difference between removing large, mature trees, and relatively young, smaller trees.

In order to bring the fee in harmony with the true cost of planting replacement trees, as well as in sync with the parallel fee associated with public shade tree removal, the Tree Committee and Warden recommend affording the Board of Selectmen the ability to annually set the mitigation

Currently, mitigation fees for public shade trees are set at \$50 per inch of DBH. The Tree Committee informs the Town Manager that the actual cost of replacement trees is likely at least \$100 per inch of DBH, or more. Any fee would only be approved after a public hearing and opportunity to hear stakeholder perspectives under this revised approach. As of this vote, if this bylaw is passed, the Board intends to set the fee at \$_____ per inch of DBH. We note that this proposal does not eliminate applicants' ability to replace removed protected trees by planting their own trees rather than paying into a mitigation fund for the Town to plant trees, and as such support the proposal forwarded by the Tree Committee.

HOME RULE LEGISLATION/APPOINTMENT OF TOWN COMPTROLLER

“AN ACT AMENDING THE TOWN MANAGER ACT OF ARLINGTON RELATIVE TO THE APPOINTMENT AND MANAGEMENT OF THE TOWN COMPTROLLER”

First, by amending Section “4” Appointive Powers of Selectmen so as to strike the words and punctuation the “the town accountant,” so as to read as follows (strike through text indicating words and punctuation to be deleted):

The selectmen shall appoint and may remove the town accountant election officers, the boards of appeal and the registrars of voters, except the Town Clerk as a registrar.

“Section 15. Powers and Duties of Manager.

In addition to the specific powers and duties provided in this act the Town Manager shall have the general powers and duties enumerated in this section:

- (a) *The Town Manager shall supervise and direct the administration of all departments, commissions, boards and offices, except the Board of Selectmen, the School Committee, Moderator, Town Clerk, Town Treasurer and Collector, ~~Comptroller and Coordinator of Data Processing~~, Board of Assessors, Registrars of Voters, Election Officers, Boards of Appeal, the Finance Committee, the Capital Budget Committee and the Personnel Review and Appeals Board.*

While the town manager shall not supervise the board of assessors as an elected body, the town manager shall supervise and direct the administration of the assessors' office and appoint the director of assessments in accordance with subsection (c). The director of assessments and all other assessors' office personnel, except for the board of assessors, employed or in office when this act takes effect shall continue in their respective positions subject to chapter 31 or 150E of the General Laws, or both such chapters, if applicable, but otherwise subject to removal by the town manager as provided in this section.

Nothing in this section shall otherwise abridge the authorities or responsibilities of the board of assessors as set forth in chapter 41 of the General Laws or any other general law.

Third, by amending Section 15(c) as follows to insert a second paragraph so as to read as follows (underscored text indicated new language):

- (c) *Subject to the provisions of chapter thirty-one of the General Laws where applicable, and except as otherwise provided by this act, the Town Manager shall appoint upon merit and fitness alone, and may transfer and remove all officers and employees of the town, including maintenance employees of the school department and school custodians, but excluding other employees of the school department. Town officers and full-time employees not subject to said chapter thirty-one shall not be removed by him except on ten working days' notice in writing to said officer or employee, setting forth the cause of such removal.*

The town manager shall also appoint upon merit and fitness alone, the Town's Comptroller (also vested with the authorities of a "Town Accountant") subject to the approval of the Selectmen. Appointment of the Comptroller shall become effective upon the approval of the Selectmen. If the Selectmen fail to act by approving, rejecting, or requesting additional, reasonable time to consider a candidate however, appointment shall become effective on the thirtieth day following the day on which notice of the proposed appointment is filed with the Board. For the purposes of this section, notice of appointment shall be considered filed with the board when such notice is filed at an open meeting of the Selectmen.

The Comptroller may be removed by the town manager subject to the approval of the Selectmen. Removal of the Comptroller shall become effective upon approval of the Selectmen. If the Selectmen shall fail to act, by approving, rejecting, or requesting additional, reasonable time to consider a termination however, removals made by the town manager shall become effective on the fifteenth day following the day on which notice of the proposed removal is filed with the Selectmen. For the purposes of this section, notice of removal shall be considered filed with the Board when such notice is filed at an open meeting of the Selectmen. Nothing in this paragraph shall supersede or abridge the Comptroller's employment rights afforded by state law.

Notwithstanding the foregoing section (c), the Comptroller shall be authorized to report directly to the Chairman of the Board of Selectmen, or any Member of the Board, on any matter in the Town at any time, without the necessity of prior approval from the Town manager or any other official.

Section 2. This Act shall take effect upon its passage."

(5 -- 0)

COMMENT: The Board of Selectmen endorses this Home Rule petition request to amend the Manager Act proposed by Town Treasurer, Mr. Dean Carman because it improves the efficient administration of the Town's finances while maintaining the important "check and balance" role of the Board of Selectmen. This Board is mindful that the direct, day-to-day management of the Comptroller's Office by an elected body with a wide range of responsibilities presents a series of organizational challenges. Even so, it is essential that the Board maintain some role in guaranteeing safeguards against mismanagement. Accordingly, Mr. Carman's proposal, informed by the advice and endorsement of the Finance Committee, maintains a direct line of communication between the Comptroller and this Board, and assurances that a Comptroller may not be hired or fired without the meaningful opportunity for this elected body to approve or reject such actions. With such protections in place, we urge Town Meeting to approve this petition that will streamline financial operations of the Town.

ARTICLE 19

HOME RULE LEGISLATION/MUNICIPAL FINANCE DEPARTMENT

***VOTED:** That the Town does hereby request and authorize the Board of Selectmen to file Home Rule Legislation to provide substantially as follows:*

"AN ACT AMENDING THE TOWN MANAGER ACT OF ARLINGTON TO ESTABLISH A TOWN FINANCE DEPARTMENT"

Section 1. Chapter 503 of the Acts of 1952 (The Town Manager Act of Arlington) as subsequently amended, is hereby amended as follows:

First, by inserting after Section “28” a new Section “29” “Finance Department” to read as follows:

SECTION 29. Finance Department.

There shall be established, by the Board of Selectmen, a Finance Department as herein provided. The Town Manager shall appoint a suitably qualified person to the position of Finance Director. The Finance Director shall be eligible to also hold the position of Comptroller, Treasurer and Collector, Deputy Town Manager or Assistant Town Manager. The Finance Director. shall be sworn to the faithful performance of her/his duties by the Town Clerk or by a Justice of the Peace. The Town Manager shall establish such divisions and subordinate offices within the Finance Department as s/he deems necessary and shall prescribe the powers, rights, duties and liabilities of the same.

Second, by renumbering and renaming each subsequent section as follows:

Rename existing SECTION 29 as SECTION 30;

Rename existing SECTION 30 as SECTION 31;

Rename existing SECTION 31 as SECTION 32;

Rename existing SECTION 32 as SECTION 33;

Rename existing SECTION 33 as SECTION 34;

Rename existing SECTION 34 as SECTION 35;

Rename existing SECTION 35 as SECTION 36

Rename existing SECTION 36 as SECTION 37:

Rename existing SECTION 37 as SECTION 38;

Rename existing SECTION 38 as SECTION 39;

Rename existing SECTION 39 as SECTION 40;

Rename existing SECTION 40 as SECTION 41;

Rename existing SECTION 41 as SECTION 42;

Rename existing SECTION 42 as SECTION 43;

Rename existing SECTION 43 as SECTION 44;

Rename existing SECTION 44 as SECTION 45;

Rename existing SECTION 45 as SECTION 46;

Rename existing SECTION 46 as SECTION 47;

Rename existing SECTION 47 as SECTION 48;
Rename existing SECTION 48 as SECTION 49; and
Rename existing SECTION 49 as SECTION 50;

Section 3. This Act shall take effect upon its passage.”

(5 - 0)

COMMENT: The Board of Selectmen unanimously requests Town Meeting’s approval of this request for a petition to amend the Town Manager Act to formally create a Finance Department, also proposed by Town Treasurer, Mr. Dean Carman. Under the proposal, the Town Manager would appoint a Finance Director responsible for overseeing the Town’s financial operations within a flexible Town Finance Department (School financial operations would be unaffected). The Comptroller, the Deputy Town Manager or Assistant Town Manager, or the Treasurer and Collector would be eligible to serve in the capacity of Finance Director if they are suitably qualified. Such a proposal builds upon changes already made since the Department of Revenue (“DOR”) issued a series of recommendations to improve financial operations in its 2012 analysis and report. In such a context, this modest proposed addition to the Manger Act effectively addresses the DOR’s call for structural changes to improve the coordination of the Town’s key financial officers under one point person’s management.



Town of Arlington, Massachusetts

Anticipated Ownership Changes Property Adjacent to Arlington's Great Meadows

Summary:

Ann LeRoyer, Chair, Arlington Open Space Committee

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Ann_Leroyer_CR.docx	Correspondence from A. LeRoyer



Open Space Committee

March 6, 2018

Arlington Board of Selectmen
Adam Chapdelaine, Town Manager
Arlington Town Hall
730 Mass. Ave.
Arlington, MA 02476

Dear Selectmen and Mr. Chapdelaine,

On behalf of the Open Space Committee, I want to draw your attention to anticipated property ownership changes adjacent to Arlington's Great Meadows (AGM), the largest tract of open space owned by the Town, although as you know it is located in East Lexington.

For many years a major public access point into AGM has been available through the parking lot of the Excel Center for Nursing and Rehabilitation between Emerson Gardens and Bryant Road in Lexington. This location is also the key access point for fire and other vehicles to this section of AGM.

A recent report in the *Lexington Minuteman* indicates that the nursing home is expected to close this spring.¹ We understand that the property is zoned as residential. Assuming the land is to be sold, the likely result would be a new housing development. That change in ownership and use could restrict or eliminate public access to AGM at this location.

AGM is discussed extensively in the Arlington Open Space and Recreation Plan and in the Arlington Master Plan as a valuable natural resource with many historic, recreational, and ecological benefits. One of our committee members, David White, is also chair of the Friends of Arlington's Great Meadows Steering Committee, comprised of representatives from both towns.

We ask that the Town of Arlington as the owner of AGM take all necessary actions in coordination with Lexington officials and other relevant parties to monitor any developments on the Excel property and ensure that the current entrance remains accessible for public safety vehicles and for visitor parking, such as by exploring options to permanently secure access through a formal right of way easement.

Thank you and best regards,

A handwritten signature in blue ink that reads "Ann LeRoy".

Ann LeRoy, Chair
Arlington Open Space Committee

cc: Jennifer Raitt, Department of Planning and Community Development
Nathaniel Stevens, Conservation Commission
Douglas Heim, Town Counsel

¹ <http://lexington.wickedlocal.com/news/20180214/lexingtons-excel-center-for-nursing-and-rehabilitation-to-close-this-spring>



Town of Arlington, Massachusetts

Request: Acknowledgement of Former Resident, James D. Hobbs' Contributions to Arlington

Summary:

William J. Scaglione, Uncle Sam Statue Committee Member

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Scaglione_CR.pdf	Letter from W. Scaglione

Dear Members Of The Board:

It is my sad duty to inform the Board that Mr. James D. Hobbs of Woodstock, GA passed away on Tuesday, January 16, 2018 at the age of 77, after a brief illness. Jim was preceded in death by his loving wife of 39 years, Sandra Mullins Hobbs and is survived by daughters, Yvonne Dauria, Stephani Hobbs, Nicole Hobbs-Hilley, two grandchildren, sister Annette Hobbs, fiancé Lydia Moll and her family.

Mr. Hobbs' career as a sales executive, brought him to Massachusetts in the mid 1960's. Shortly thereafter, he and Sandra 'discovered' Arlington and they bought a home on Varum Street.

A charismatic leader with a unique ability to orchestrate diverse talents and personalities, Jim placed a notice in the Arlington Advocate early in 1967, calling civic minded young men to step forward and help organize the Arlington Jaycees.

The Arlington Chapter recruited some very capable young men and grew quickly. Members included business people, lawyers, engineers, public employees, and teachers, along with a stockbroker, a banker, and a printer. In later years, the chapter was instrumental in helping to extend national Jaycee membership to women.

After three appointed committees failed to raise sufficient funds to build a memorial in Uncle Sam's honor, the Jaycees were asked by Selectman Joseph Greeley - an honored guest at the Jaycees' first installation banquet - to assume the task of privately raising money for the statue.

The Jaycees held the first annual "Uncle Sam Day" celebration in September of 1969 where the first pure silver and bronze Uncle Sam Medals were released for sale. Assisting in promotional efforts that day, were the world-famous recording stars – Sandler and Young. Since then, Uncle Sam Day has morphed into the well attended, annual "Town Day" celebrations, that Arlington and many other communities hold each September.

Through nationwide publicity gained from the minting and sale of the medals, which incidentally were also the work of Uncle Sam Statue sculptor, Theodore Barbarossa, the Jaycees located a patriotic Ohio philanthropist, Mr. Frederick E. Houck, who underwrote the major portion of the project.

The Jaycees supervised statue construction and unveiling, which took place, following the largest ever, six division 1976 Arlington Bi-Centennial Parade. Formal statue dedication, also organized by the Jaycees, was held after the 1977 Arlington Patriot's Day Parade. In attendance were US House Speaker Thomas P. O'Neill and Massachusetts Governor Michael S. Dukakis. President Carter sent a personal message of congratulations.

On the right is a recent photo of Mr. Hobbs, as well as a picture from the meeting in late 1968, when the Jaycees signed a contract with Mr. R. James Harper (center) to mint limited edition Uncle Sam Medals. (Jim Hobbs – standing far right)



Under Jim's inspired leadership, the Arlington Jaycees became one of the most successful Jaycee chapters in the United States.

Just a few months after receiving their Jaycee charter, the Jaycees published a report showing that the Town of Arlington was receiving very few benefits, in comparison to the taxes the Town was being assessed to the Metropolitan District Commission. The Jaycee's study led to the construction, and eventual transfer to the Town, of what is now the very popular Ed Burns Arena and Sporting Complex.

The Jaycees initiated and funded the Arlington's first metal and paper recycling program. They also sponsored the first Boy Scout troop in the nation, that welcomed and included as regular members, boys with Downs Syndrome and other special needs.

Arlington Jaycees assisted in the first ever Massachusetts Special Olympics at Boston College in 1969. The chapter went on to organize and run four State Special Olympic meets – three at Tufts University and one at Northeastern University where they organized the first ever swim competition for Special Olympians in the nation. Over the years, several Arlington contestants, won state events and competed nationally, chaperoned by chapter members and their wives.

Arlington was among the first organizations to computerize the Special Olympic application process. This made it possible to group contestants, by gender, age, and skill level. In the chapter's fifth year of involvement, Sears Roebuck Co. sponsored the 1936 Olympic hero, Jesse Owens, who graciously attended and spoke passionately at the opening ceremony.

Jaycee wives, led by Jaycee-ette President, Sandra Hobbs, followed by others in later years, assisted on many projects, one of which was the Junior Miss Pageant. In 1970, an Arlington contestant won the Massachusetts Junior Miss Title, and went on to compete at the national level in Mobile, Alabama.

Over the years, the Jaycees ran regular supervised Friday night dances at the Junior High West to help keep idle teens out of trouble and harm. As their civic spirit grew, a number of Jaycees became quite active in Arlington and state government – through elected office and appointed committees. In all, chapter members contributed many thousands of volunteer hours on civic projects.

These events and many others all happened within a short 10-year span because a man named Jim Hobbs became our neighbor. Jim Hobbs was a visionary, consensus builder, mathematician, motivator, manager and problem solver who unselfishly went about his work without fanfare.

Where ever Jim went, he made a difference. When a career opportunity mandated a move to Georgia, the Hobbs family joined the Marietta Jaycees where their personal efforts again had a major impact on the people of Marietta and the lives of the Hobbs daughters.

Society often overlooks the efforts and work of those who are not self-promoters. The quiet legacy Jim left behind should not be forgotten.

In appreciation of Jim's contributions to the Town, I am hopeful that the Board will see fit, to acknowledge in some way – perhaps a formal resolution - what Jim Hobbs accomplished here.

Please contact me if I can be of further assistance and thank you very much for your thoughtful consideration.

Most Sincerely,

William J. Scaglione
Uncle Sam Statue Committee Member
781-275-3309



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

EXECUTIVE SESSION



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS March 26, 2018.